

# COUNCIL SUPPLEMENT (2)

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**Meeting:** Council  
**Place:** Council Chamber, County Hall, Trowbridge, BA14 8JN  
**Date:** Tuesday 20 February 2018  
**Time:** 10.30 am

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The Agenda for the above meeting was published on 12 February 2018. Additional documents are now available and are attached to this Agenda Supplement.

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This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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6 **Public Participation (Pages 3 - 10)**

- P18-01 - Mrs Jacqui Clark on behalf of the Hilperton Gap Action Group
- P18-02 - Mrs Glenis Ansell
- P18-03 - Mr Roy Messenge

8 **Wiltshire Council's Financial Plan Update 2018/19 (Pages 11 - 58)**

- Appendix 1G – Fees & Charges – amended to include Waste Management Fees

15b) **Notice of Motion No.6 - Shared Lives Programme (Pages 59 - 60)**

- Officer's briefing note

18 **Councillors' Questions (Pages 61 - 66)**

- 18-01 – Cllr Ian Thorn - Grove Youth Centre
- 18-02 – Cllr Ian Thorn - CIL Projects in Calne

DATE OF PUBLICATION: 16 February 2018

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**Wiltshire Council**

**Council**

**20 February 2018**

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**Question from Mrs Jacqui Clark on behalf of the Hilperton Gap Action Group**

**To Councillor Toby Sturgis, Cabinet Member for Spatial Planning, Development Management and Property**

**Question (P18-01)**

Please could the Council explain why it has four work streams going on at the same time to determine where housing development should go?

1. You say<sup>1</sup> that you will, at Step 8d of the **Local Plan Review** in Quarter 3 of 2018, select preferred sites for housing and employment.
2. But then you say<sup>2</sup> that the **Joint Spatial Framework** will identify broad locations for development - and this is not due to be completed until the middle of 2019<sup>3</sup>.

So I ask – how it is possible to select “preferred sites” nine months before you have identified “broad locations?”

3. Meanwhile, your **Wiltshire Housing Sites Allocation Plan**, which is allocating new sites for housing will be submitted in Quarter 2 of 2018<sup>4</sup>.

And so I also ask – what is the point of the **Local Plan Review** and the **Joint Spatial Framework** if, by the time they are completed, you have already decided exactly where all the houses are going?

4. And there’s more! At the same time, in some other corner of this building, you also have your **Strategic Housing And Land Availability Assessment** trundling along. This produces a report at the end of every year to select sites for development. Not only is this work in parallel, it produces different answers. For example, the **WHSAP** rejected site 293 in the Hilperton Gap for development because it “has a number of issues that may not be capable of mitigation”<sup>5</sup>. Yet across the office, the **SHALAA** team have decided that this

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<sup>1</sup> *Joint Spatial Framework: Issues Paper* pages 9 & 24

<sup>2</sup> *Joint Spatial Framework: Issues Paper* page 7

<sup>3</sup> *Joint Spatial Framework: Issues Paper* page 9

<sup>4</sup> <http://www.wiltshire.gov.uk/planning-whsap>

<sup>5</sup> Trowbridge CA Topic Paper page.16

site is “Suitable, Available, Achievable, Deliverable, Developable, No constraints.”<sup>6</sup>

This nonsense is causing great concern to the ordinary people of Trowbridge and is clearly wasting our money. Please can you tell us in writing how and when it will be sorted out?

Table 2.1 Aligned Local Plan Review and Joint Spatial Framework Timetable

STAGE		Local Plan Review	Links	Joint Spatial Framework	WHSAP	SHELAA
2017	Q1	Plan Preparation & Evidence Gathering		Preparation & Evidence Gathering	Formal Draft Plan Preparation	5 Stage Analysis of Sites
	Q2 1-3				Formal Consultation	
	Q3					
	Q4 4	Issues & Options Consultation (Regulation 18)		Scoping & Methodology Consultation	Submission Draft inc. Selection of housing sites	Selection of available sites
2018	Q1	Plan Preparation & Evidence Gathering		Draft Framework Preparation	Submission to SoS	5 Stage Analysis of Sites
	Q2 5-8			Draft Framework Consultation Commences		
	Q3			Final Framework Preparation	Examination in Public & Confirmation of sites	
	Q4 9	Preferred Options Consultation (Regulation 18)		Identification of 'broad locations' for development	Adoption	Selection of available sites
2019	Q1 10	Submission Draft Plan Preparation		Completion of Framework		5 Stage Analysis of Sites
	Q2 11	Submission Draft Plan Consultation (Regulation 19) Commences				
	Q3	Final Submission Plan Preparation				
	Q4					
2020	Q1	Submission (Regulation 22)				5 Stage Analysis of Sites
	Q2	Examination Process				
	Q3					
	Q4	Inspector's Report & Confirmation of sites				
2021	Q1	Adoption				

## Response

Submission of the draft Wiltshire Housing Site Allocations Plan is due to be considered by Cabinet and Council at their respective meetings in May 2018 consistent with the timeline for submission of the Plan in Quarter 2 of 2018. This Plan is being prepared in accordance with the Wiltshire Core Strategy (Adopted 2015). One of its purposes is to allocate new sites to ensure that a five-year supply of housing land in each of Wiltshire’s Housing Market Areas can be maintained in the period to 2026 consistent with the Government’s National Planning Policy Framework (NPPF). The housing identified within this Plan will therefore contribute towards meeting the housing requirements set out in the Wiltshire Core Strategy.

<sup>6</sup> SHALAA Appendix 5.17 Trowbridge CA page90

Like other Local Planning Authorities, Wiltshire Council needs to maintain an up to date Local Plan and Government has recently set out in legislation that plans should be reviewed every 5 years. As the Wiltshire Core Strategy was adopted in January 2015, the Council has already commenced the review of the Wiltshire Core Strategy, which is known as the Local Plan Review, and will cover the period to 2036 (10 years beyond the current Core Strategy plan period). This plan will therefore include new housing requirements relating to the period 2016 to 2036 that will need to be planned for. As such additional sites will be needed over and above those identified through the Wiltshire Housing Site Allocations Plan.

The Swindon and Wiltshire Joint Spatial Framework (JSF) is being prepared together with Swindon Borough Council. As you point out, its purpose is to identify broad locations for growth across Wiltshire and Swindon that will inform the Councils' respective Local Plan Reviews. The JSF is not programmed for completion until the Pre-submission Draft Plan is finalised for consultation (Quarter 2, 2019). It will then form part of the evidence supporting the content of the Pre-submission Draft Plan and as such will be open for comment at that time.

The preparation of the JSF, alongside the Local Plan Review, allows one to inform the other in an iterative way. The iterative process allows for more rigorous testing of the scales of growth suggested in the draft JSF to ensure the most sustainable outcomes for Wiltshire can be achieved as more detailed information becomes available through the consultations on the Local Plan Reviews. The potential need to have a greater separation between the JSF and the Local Plan Review programmes has been raised through the recent consultation. This will be given further consideration when Officers report to Cabinet later this year on the Draft JSF.

With regard to the Strategic Housing and Economic Land Availability Assessment (SHELAA), this is a register of sites usually put forward for development by landowners and developers and is a requirement of the NPPF. It is periodically updated and helps understand what sites are theoretically available for housing and/or employment development. Currently, it is not produced on an annual basis. These sites are only assessed at a high level and provide a general indication as to their potential suitability, availability and achievability but the SHELAA does not go into the level of detail used in plan making. The SHELAA therefore forms a starting point for the overall assessment of sites being considered for allocation. The preparation of the draft Wiltshire Housing Site Allocations Plan drew on this register to formally allocate the best possible sites for housing development. Although site 293 (Land in the Hilperton Gap) was considered as part of the plan making process it was ruled out following a more detailed consideration of the site.

We will be reviewing how the SHELAA is presented prior to its next update to avoid any future confusion.

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**Wiltshire Council**

**Council**

**20 February 2018**

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**Question from Mrs Glenis Ansell**

**To Councillor Laura Mayes, Cabinet Member for Children, Education and Skills**

**Question (P18-02)**

The Badgeworth Court Schools were spread across Gloucester and Wiltshire providing education for children with a wide range of problems.

The schools were retrospectively opened by Anthony Hurley who presided over a regime of brutality, sexual abuse and intimidation which continued unchallenged for over 30years.

Because the schools were privately owned they were, to a certain extent, under the radar. Nevertheless Wiltshire Council knew that children were being sent to these schools and one of the schools - Clouds House - is situated in Wiltshire. This school was initially opened without permission at a time when Antony Hurley was under suspicion of rape.

A BBC Report was presented in 2015 when victims spoke about their experiences; there were further reports in 2016, 2017 and 2018. Despite complaints to the police, meetings with council officers and requests for help and information, the situation still remains unresolved.

More recently letters have been sent to the PCCs of Gloucester & Wiltshire and a letter for the Prime Minister was handed in at 10 Downing Street. These letters all question the lack of progress with the enquiries and ask for greater emphasis to being placed to this long running grievance.

Nevertheless, so far, victims of the regime have not received any help or support. Some have funded their own counselling others have been haunted by their memories and lived lives limited by the horrific experiences of their childhood. Sadly some victims have been unable to cope and have committed suicide.

Meanwhile the authorities have continued to drag their feet, claiming that individuals could not be found, even though some were hiding in plain sight whilst employed in the army and police force.

In their meeting on December 6th 2017 Gloucester Council gave an undertaking to investigate the allegations of sexual and physical abuse that occurred with Badgeworth Court.

During a meeting in 2016 Wiltshire Council also promised to help because one of the schools - Clouds House - is situated within Wiltshire. Can the Cabinet Member confirm that the council is -

- making every possible effort to find the necessary records and information relating to children from Wiltshire who attended these schools
- actively involved in establishing the whereabouts of ex pupils of Clouds House and the members of staff who served there
- sharing that information with Wiltshire police.

Furthermore, under the Council's responsibilities for Safeguarding can the Cabinet Member also explain what steps are being taken to find and identify victims and how the council will provide the much needed counselling and support to these men who as children who were so badly damaged while within the county?

### **Response**

I can confirm that Wiltshire Council is supporting the police with their investigation. As this is an ongoing police investigation, we are unable to comment further at this stage however we continue to work with partners on this investigation.

We along with the police will provide all help and support required.



**Wiltshire Council**

**Council**

**20 February 2018**

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**Question from Mr Roy Messenger**

**To Councillor Laura Mayes, Cabinet Member for Children, Education and Skills**

**Question (P18-03)**

Following our meeting with the council in 2016, can you confirm what progress has been made to track down the former pupils of Clouds House, the children from Wiltshire who were sent to the schools and members of staff who worked in the Badgeworth Group of schools?

**Response**

I can confirm that Wiltshire Council is supporting the police with their investigation. As this is an ongoing police investigation, we are unable to comment further at this stage however we continue to work with partners on this investigation.

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# Agenda Item 8

## APPENDIX 1G - FEES AND CHARGES

### PUBLIC PROTECTION SERVICES : LICENSING ACT INCLUDING GAMBLING

Service Area  
Director

Public Health & Protection  
Tracy Daszkiewicz

All Gambling related fees and charges are statutory

Licensing - Gambling Act 2005	2017-18 Financial Year	2018-19 Financial Year	% Increase
<b>Regional casino premises licence :</b>			
Maximum non-conversion application fee in respect of provisional statement premises	£8,000.00	£8,000.00	0.00%
Maximum non-conversion application fee in respect of other premises	£15,000.00	£15,000.00	0.00%
Maximum annual fee	£15,000.00	£15,000.00	0.00%
Maximum fee for application to vary licence	£7,500.00	£7,500.00	0.00%
Maximum fee for application to transfer a licence	£6,500.00	£6,500.00	0.00%
Maximum fee for application for reinstatement of a licence	£6,500.00	£6,500.00	0.00%
Maximum fee for application for provisional statement	£15,000.00	£15,000.00	0.00%
<b>Large casino premises licence :</b>			
Maximum non-conversion application fee in respect of provisional statement premises	£5,000.00	£5,000.00	0.00%
Maximum non-conversion application fee in respect of other premises	£10,000.00	£10,000.00	0.00%
Maximum annual fee	£10,000.00	£10,000.00	0.00%
Maximum fee for application to vary licence	£5,000.00	£5,000.00	0.00%
Maximum fee for application to transfer a licence	£2,150.00	£2,150.00	0.00%
Maximum fee for application for reinstatement of a licence	£2,150.00	£2,150.00	0.00%
Maximum fee for application for provisional statement	£10,000.00	£10,000.00	0.00%
<b>Small casino premises licence :</b>			
Maximum non-conversion application fee in respect of provisional statement premises	£3,000.00	£3,000.00	0.00%
Maximum non-conversion application fee in respect of other premises	£8,000.00	£8,000.00	0.00%
Maximum annual fee	£5,000.00	£5,000.00	0.00%
Maximum fee for application to vary licence	£4,000.00	£4,000.00	0.00%
Maximum fee for application to transfer a licence	£1,800.00	£1,800.00	0.00%
Maximum fee for application for reinstatement of a licence	£1,800.00	£1,800.00	0.00%
Maximum fee for application for provisional statement	£8,000.00	£8,000.00	0.00%
<b>Converted casino premises licence :</b>			
	<b>Fees 2017/18</b>	<b>Fees 2018/19</b>	
Annual fee (first & subsequent)	£2,000.00	£2,000.00	0.00%
Maximum fee for application to vary licence	£1,350.00	£1,350.00	0.00%
Maximum fee for application to transfer a licence	£1,350.00	£1,350.00	0.00%
Maximum fee for application for reinstatement of a licence	£1,350.00	£1,350.00	0.00%
Maximum fee for application for provisional statement	N/A	N/A	
<b>Bingo premises licence :</b>			
New - Application fee	£1,700.00	£1,800.00	5.88%
Application for provisional statement	£1,700.00	£1,800.00	5.88%
New Application - where a provisional statement exists	£1,000.00	£1,050.00	2.80%
Application to vary licence	£1,050.00	£1,100.00	5.00%
Application to transfer a licence	£1,000.00	£1,050.00	5.00%
Application for reinstatement of a licence	£1,000.00	£1,050.00	5.00%
Annual fee	£720.00	£760.00	5.56%
<b>Adult gaming centre premises licence :</b>			
New - Application fee	£1,250.00	£1,300.00	4.2%
Application for provisional statement	£1,200.00	£1,250.00	4.17%
Application where a provisional statement exists	£1,000.00	£1,050.00	5.00%
Application to vary licence	£750.00	£780.00	4.00%
Application to transfer a licence	£1,025.00	£1,050.00	2.44%
Application for reinstatement of a licence	£1,000.00	£1,050.00	5.00%
Maximum annual fee	£550.00	£580.00	5.45%
<b>Betting premises (track) licence :</b>			
New - Application fee	£2,300.00	£2,400.00	4.35%
Maximum fee for application for provisional statement	£2,300.00	£2,400.00	4.35%
Application where a provisional statement exists	£950.00	£950.00	0.00%
Application to vary licence	£1,250.00	£1,250.00	0.00%
Application to transfer a licence	£900.00	£925.00	2.78%
Application for reinstatement of a licence	£900.00	£925.00	2.78%
Maximum annual fee	£1,000.00	£1,000.00	0.00%
			Maximum fee available
			Maximum fee available
			Maximum fee available
<b>Family entertainment centre premises licence :</b>			
	<b>Fees 2017/18</b>	<b>Fees 2018/19</b>	

New application fee	£1,250.00	£1,300.00	4.00%	
Application for provisional statement	£1,250.00	£1,300.00	4.00%	
Application fee where a provisional statement exists	£650.00	£680.00	4.62%	
Application to vary licence	£750.00	£780.00	4.00%	
Application to transfer a licence	£570.00	£600.00	5.26%	
Application for reinstatement of a licence	£570.00	£600.00	5.26%	
Maximum annual fee	£550.00	£580.00	5.45%	
<b>Betting premises (other) licence :</b>				
New application fee	£1,800.00	£1,900.00	5.56%	
Application for provisional statement	£1,800.00	£1,900.00	5.56%	
Application fee where a provisional statement exists	£1,050.00	£1,100.00	4.76%	
Application to vary licence	£1,000.00	£1,050.00	5.00%	
Application to transfer a licence	£750.00	£780.00	4.00%	
Application for reinstatement of a licence	£750.00	£780.00	4.00%	
Maximum annual fee	£550.00	£580.00	5.45%	
<b>Other Gambling Act fees :</b>				
Fee for an application for a copy of a licence under Section 190(1)	£15.00	£16.00	6.67%	
Fee to accompany a notification of change of circumstances under Section 186(1)	£25.00	£25.00	0.00%	Maximum fee available
Temporary use notice fee	£250.00	£265.00	6.00%	
Replacement endorsed copy	N/A see above	N/A see above		
Occasional Use Notice	FREE	FREE	FREE	Maximum fee available
Notification of 2 or less gaming machines	£50.00	£50.00	0.00%	Maximum fee available
Registration of non-commercial small society lotteries - Initial	£40.00	£40.00	0.00%	Maximum fee available
Registration of non-commercial small society lotteries - Renewal	£20.00	£20.00	0.00%	Maximum fee available
Non commercial small society lotteries	£20.00	£20.00	0.00%	Maximum fee available
<b>Gambling Act permit fees</b>				
<b>Occasion on which fee may be payable :</b>				
<b>Licensed Premises Gaming Machine Permit</b>				
Grant	£150.00	£150.00	0.00%	Maximum fee available
Existing operator Grant	£100.00	£100.00	0.00%	Maximum fee available
Variation	£100.00	£100.00	0.00%	Maximum fee available
Transfer	£25.00	£25.00	0.00%	Maximum fee available
Annual Fee	£50.00	£50.00	0.00%	Maximum fee available
<b>Licensed Premises Gaming Machine Permit</b>				
	<b>Fees 2017/18</b>	<b>Fees 2018/19</b>		
Change of name	£25.00	£25.00	0.00%	Maximum fee available
Copy of Permit	£15.00	£15.00	0.00%	Maximum fee available
<b>Licensed Premises Automatic Notification Process</b>				
On notification	£50.00	£50.00	0.00%	Maximum fee available
<b>Club Gaming Permits</b>				
Grant	£200.00	£200.00	0.00%	Maximum fee available
Grant (Club Premises Certificate holder)	£100.00	£100.00	0.00%	Maximum fee available
Existing operator Grant	£100.00	£100.00	0.00%	Maximum fee available
Variation	£100.00	£100.00	0.00%	Maximum fee available
Renewal	£200.00	£200.00	0.00%	Maximum fee available
Renewal (Club Premises Certificate holder)	£100.00	£100.00	0.00%	Maximum fee available
<b>Club Gaming Permits</b>				
Annual Fee	£50.00	£50.00	0.00%	Maximum fee available
Copy of Permit	£15.00	£15.00	0.00%	Maximum fee available
<b>Club Machine Permits</b>				
Grant	£200.00	£200.00	0.00%	Maximum fee available
Grant (Club Premises Certificate holder)	£100.00	£100.00	0.00%	Maximum fee available
Existing operator Grant	£100.00	£100.00	0.00%	Maximum fee available
Variation	£100.00	£100.00	0.00%	Maximum fee available
Renewal	£200.00	£200.00	0.00%	Maximum fee available
Renewal (Club Premises Certificate holder)	£100.00	£100.00	0.00%	Maximum fee available
Annual Fee	£50.00	£50.00	0.00%	Maximum fee available
Copy of Permit	£15.00	£15.00	0.00%	Maximum fee available
<b>Family Entertainment Centre Gaming Machine Permits</b>				
Grant	£300.00	£300.00	0.00%	Maximum fee available
Renewal	£300.00	£300.00	0.00%	Maximum fee available
Existing operator Grant	£100.00	£100.00	0.00%	Maximum fee available
Change of name	£25.00	£25.00	0.00%	Maximum fee available
Copy of Permit	£15.00	£15.00	0.00%	Maximum fee available
<b>Prize Gaming Permits</b>				
Grant	£300.00	£300.00	0.00%	Maximum fee available

Renewal	£300.00	£300.00	0.00%	Maximum fee available
Existing operator Grant	£100.00	£100.00	0.00%	Maximum fee available
Change of name	£25.00	£25.00	0.00%	Maximum fee available
Copy of Permit	£15.00	£15.00	0.00%	Maximum fee available

#### LICENSING ACT 2003 - STATUTORY FEES & CHARGES

All Licensing Act fees are statutory

Income Type	2017-18 Financial Year Premises or Club premises application and variation	2018-19 Financial Year Premises or Club premises application and variation	% Increase
Zero to £4,300 - (Band A)	£100.00	£100.00	0.00%
£4,301 to £33,000 - (Band B)	£190.00	£190.00	0.00%
£33,001 to £87,000 - (Band C)	£315.00	£315.00	0.00%
£87,001 to £125,00 - (Band D)	£450.00	£450.00	0.00%
£125,001 and above - (Band E)	£635.00	£635.00	0.00%
<b>Licence Type</b>			
Personal Licence	£37.00	£37.00	0.00%
Temporary Event Notice	£21.00	£21.00	0.00%
<b>Application Type</b>			
To vary licence to specify individual as Premises Supervisor	£23.00	£23.00	0.00%
For the Transfer of a Premises Licence	£23.00	£23.00	0.00%
Interim Authority Notice following death of Licence Holder	£23.00	£23.00	0.00%
For a Provisional Statement where premises is being built etc	£315.00	£315.00	0.00%
Right of Freeholder etc to be notified of licensing matters	£21.00	£21.00	0.00%

Income Type	2017/18 Financial Year: Annual fee payable on anniversary	2018/19 Financial Year: Annual fee payable on anniversary	% Increase
Zero to £4,300 - (Band A)	£70.00	£70.00	0.00%
£4,301 to £33,000 - (Band B)	£180.00	£180.00	0.00%
£33,001 to £87,000 - (Band C)	£295.00	£295.00	0.00%
£87,001 to £125,00 - (Band D)	£320.00	£320.00	0.00%
£125,001 and above - (Band E)	£350.00	£350.00	0.00%

Income Type	2017/18 Financial Year: Annual fee payable on anniversary	2018/19 Financial Year: Annual fee payable on anniversary	% Increase
Zero to £4,300 - (Band A)	£10.50	£10.50	0.00%
£4,301 to £33,000 - (Band B)	£10.50	£10.50	0.00%
£33,001 to £87,000 - (Band C)	£10.50	£10.50	0.00%
£87,001 to £125,00 - (Band D)	£10.50	£10.50	0.00%
£125,001 and above - (Band E)	£10.50	£10.50	0.00%
<b>Licence Type</b>			
Personal Licence	£10.50	£10.50	0.00%

#### Notes

provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these

associated with the authorisation of regulated entertainment where the

#### Licensing - Animals \*

Animal Boarding Licence - initial application	£245.00	£260.00	6.12%
Animal Boarding Licence - annual renewal	£185.00	£195.00	5.41%
Animal boarding amendment of existing licence	£20.00	£21.00	5.00%
Animal Boarding in the home - New application 1- 5 dogs	£150.00	£158.00	5.33%
Animal Boarding in the home - annual renewal 1- 5 dogs	£105.00	£111.00	5.71%
Animal Boarding in the home - New application 6 + dogs	£180.00	£190.00	5.56%
Animal Boarding in the home - annual renewal 6 + dogs	£135.00	£142.00	5.19%
Dog Creche - New application 1-10 dogs	£150.00	£158.00	5.33%
Dog Creche - annual renewal 1- 10 dogs	£105.00	£111.00	5.71%
Dog Creche - New Application 10 + dogs	£180.00	£190.00	5.56%
Dog Creche - annual renewal 10 + dogs	£135.00	£142.00	5.19%
Dual licence - Dog Creche / Home Boarding New	£225.00	£240.00	6.67%

Dual licence - annual renewal	£180.00	£190.00	5.56%
Animal Boarding in the home - amendment of existing licence	£20.00	£21.00	5.00%
Riding Establishments - initial application	£150.00	£158.00	5.33%
Riding Establishments - annual renewal	£105.00	£111.00	5.71%
Riding Establishments - amendment of existing licence	£20.00	£21.00	5.00%
Performing Animals Act	£66.00	£70.00	6.06%

## LICENSING

### Licensing - Animals \*

Income Type	2017-18 Financial	2018-19 Financial Year	% Increase
Dangerous Wild Animals	£220	£235	6.82%
Dangerous Wild Animals - renewal	£140	£150	7.14%
Dangerous Wild Animals - amendment of existing licence	£20	£21	5.00%
Pet shops - initial application	£235	£248	5.32%
Pet shops - annual renewal	£190	£200	5.26%
Pet shops - amendment of existing licence	£20	£21	5.00%
Dog breeders - initial application	£240	£260	8.33%
Dog breeders - annual renewal	£195	£210	7.69%
Dog breeders - amendment of existing licence	£20	£21	5.00%
Dual Licence - Pet Shop / Dog Breeding	£425	£450	5.88%
Dual Licence - renewal	£350	£370	5.71%
Zoo licensing - initial application	£850	£895	5.29%
Zoo licensing - annual renewal (single site)	£475	£485	2.11%
Zoo licensing - annual renewal (multiple site) NEW	£760	£785	3.29%
Zoo licensing - amendment of existing licence	£20	£21	5.00%
* plus vets fees where necessary			
Licensing - Skin piercers			
Skin piercing - initial application (premises & 1 person)	£150	£158	5.33%
Skin piercing -additional persons	£30	£32	6.67%
Additional activity to existing registration	£60	£63	5.00%
Transfer of Premises Registration	£150	£158	5.33%
Change of address for personal registration	£11	£12	14.29%
Licensing - Sex establishments & SEVs			
Sex Establishments - initial application	£1,700	£1,785	5.00%
Sex Establishments - fee for annual renewal or transfer	£820	£860	4.88%
Sexual Entertainments Venues - Initial application	£3,000	£3,150	5.00%
Sexual Entertainments Venues - renewal	£1,500	£1,575	5.00%
Hypnotism Permit - One off event	£0	£100	New

**PUBLIC PROTECTION LA POLLUTION, PRIVATE WATER & CONTAMINATED LAND**

Service Area **Public Health & Protection**  
 Director **Tracy Daszkiewicz**

**Local Air Pollution Prevention and Control (LAPPC) charges** Set by Defra in regulations and may be subject to change

Income Type	Type of Process	2017-18 Financial Year	2018-19 Financial Year	% Increase
Application fee	Standard process	£1,579.00	£1,579.00	0.00%
	Additional fee for operating without a permit	£1,137.00	£1,137.00	0.00%
	Reduced fee activities (except VRs)	£148.00	£148.00	0.00%
	PVR I & II combined	£246.00	£246.00	0.00%
	Vehicle refinishers (VRs)	£346.00	£346.00	0.00%
	Reduced fee activities: Additional fee for operating with a permit	£68.00	£68.00	0.00%
	Mobile plant (eg screening and crushing/cement batching etc)	£1,579.00	£1,579.00	0.00%
	For the third to seventh applications	£943.00	£943.00	0.00%
	For the eighth and subsequent applications	£477.00	£477.00	0.00%

Where an application for any of the above is for a combined Part B and waste application, please add an extra £297 to the above amounts.

Income Type	Type of Process	2017-18 Financial Year	2018-19 Financial Year	% Increase
Annual Subsistence charge	Standard process Low	£739.00 (+£99)*	£739.00 (+£99)*	0.00%
	Standard process Medium	£1,111.00 (+£149.00)*	£1,111.00 (+£149.00)*	0.00%
	Standard process High	£1,672.00 (+£198.00)*	£1,672.00 (+£198.00)*	0.00%
	Reduced fee activities Low/Med/High	£76.00/£151.00/ £227.00	£76.00/£151.00/ £227.00	0.00%
	PVR I & II combined	£108.00 £216.00 £326.00	£108.00 £216.00 £326.00	0.00%
	Vehicle refinishers Low/Med/High	£218.00 £349.00 £524.00	£218.00 £349.00 £524.00	0.00%
	Mobile screening and crushing plant, for 1st and 2nd permits L/M/H	£618.00 £989.00 £1,484.00	£618.00 £989.00 £1,484.00	0.00%
	for the third to seventh permits L/M/H	£368.00 £590.00 £884.00	£368.00 £590.00 £884.00	0.00%
	eighth and subsequent permits L/M/H	£189.00 £302.00 £453.00	£189.00 £302.00 £453.00	0.00%
	Late payment fee 1 (new)	£50.00	£50.00	0.00%

\* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation

Where Part B installation is subject to reporting under the E-PRTR Regulation, please add an extra £99 to the above amounts

Income Type	Type of Process	2017-18 Financial Year	2018-19 Financial Year	% Increase
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Transfer and surrender	Standard process transfer	£162.00	£162.00	0.00%
	Standard process partial transfer	£476.00	£476.00	0.00%
	New operator at low risk reduced fee activity	£75.00	£75.00	0.00%
	Reduced fee activities: Transfer	£0.00	£0.00	0.00%
	Reduced fee activities: partial transfer	£45.00	£45.00	0.00%
Temporary transfer of mobiles	First transfer	£51.00	£51.00	0.00%
	Repeat transfer	£10.00	£10.00	0.00%
	Repeat following enforcement or warning	£51.00	£51.00	0.00%
Substantial change	Standard process	£1,005.00	£1,005.00	0.00%
	Standard process where the substantial change results in a new EPR activity	£1,579.00	£1,579.00	0.00%
	Reduced fee activities	£98.00	£98.00	0.00%

#### LAPPC mobile plant charges

#### Subsistence

Number of permits	Application Fee	Low	Medium	High
1	£1,579	£618	£989	£1,484
2	£1,579	£618	£989	£1,484
3	£943	£368	£590	£884
4	£943	£368	£590	£884
5	£943	£368	£590	£884
6	£943	£368	£590	£884
7	£943	£368	£590	£884
8 and over	£477	£189	£302	£453

#### LA-IPPC (Part A2 charges)

NB - every subsistence charge in the table below includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation

Income Type	Local Authority Element	Local Authority Element	2018-19 Financial Year	% Increase
	2016/17	2017/18		
Application	£3,218.00	£3,218.00	£3,218.00	0.00%
Additional fee for operating without a permit	£1,137.00	£1,137.00	£1,137.00	0.00%
Annual Subsistence Low	£1,384.00	£1,384.00	£1,384.00	0.00%
Annual Subsistence Medium	£1,541.00	£1,541.00	£1,541.00	0.00%
Annual Subsistence High	£2,233.00	£2,233.00	£2,233.00	0.00%
Last payment fee (New)	£50.00	£50.00	£50.00	0.00%
Substantial variation	£1,309.00	£1,309.00	£1,309.00	0.00%
Transfer	£225.00	£225.00	£225.00	0.00%
Partial transfer	£668.00	£668.00	£668.00	0.00%
Surrender	£668.00	£668.00	£668.00	0.00%

#### PRIVATE WATER SUPPLIES\*

Private Water Supplies Fees & Charges statutory maximum fees marked \*\*

Income Type	2017-18 Financial Year	2018-19 Financial Year	% Increase
Single domestic check analysis **	£25.00	£25.00	0.00%
Single domestic audit analysis	FREE	FREE	0.00%
Single domestic sampling cost **	£100.00	£100.00	0.00%
Single domestic risk assessment	£130.00	£135.00	3.85%
Single domestic Investigation**	£100.00	£100.00	0.00%
Single domestic authorised departure **	£100.00	£100.00	0.00%
<10 m3/day residential check analysis **	£25.00	£25.00	0.00%
<10 m3/day residential audit analysis	£125.00	£125.00	0.00%
<10 m3/day residential risk assessment	£380 or £190 with safer water pack completed self assessment	£390 or £195 with safer water pack completed self assessment	2.6%
<10 m3/day residential sampling cost**	£25.00	£25.00	0.00%
<10 m3/day residential investigation	£100.00	£100.00	0.00%
<10 m3/day residential authorised departure **	£100.00	£100.00	0.00%
<10 m3/day commercial check analysis	actual cost*	actual cost*	



<10 m3/day commercial audit analysis		actual cost*	actual cost*	
		£380 or £190 with safer water pack completed self assessment	£390 or £195 with safer water pack completed self assessment	
<10 m3/day commercial risk assessment				2.6%
<10 m3/day commercial sampling cost incl collection cost		£100 + actual costs*	£100 + actual costs*	0.00%
<10 m3/day commercial investigation **		£100.00	£100.00	0.00%
<10 m3/day commercial authorised departure**		£100.00	£100.00	0.00%
10 - 100 m3/day check analysis		actual cost*	actual cost*	
10 - 100 m3/day audit analysis		actual cost*	actual cost*	
10 - 100 m3/day sampling cost **		£100.00	£100.00	0.00%
		£420 or £210 with safer water pack completed self assessment	£430 or £215 with safer water pack completed self assessment	
10 - 100 m3/day risk assessment				2.3%
10 - 100 m3/day investigation **		£100.00	£100.00	0.00%
10 - 100 m3/day authorised departure **		£100.00	£100.00	0.00%
100 - 1000 m3/day check analysis		actual cost*	actual cost*	
100 - 1000 m3/day audit analysis		actual cost*	actual cost*	
100 - 1000 m3/day sampling cost **		£100.00	£100.00	0.00%
		£460 or £230 with safer water pack completed self assessment	£480 or £240 with safer water pack completed self assessment	
100 - 1000 m3/day risk assessment				4.3%
100 - 1000 m3/day investigation **		£100.00	£100.00	0.00%
100 - 1000 m3/day authorised departure **		£100.00	£100.00	0.00%
		£460 or £230 with safer water pack completed self assessment	£480 or £240 with safer water pack completed self assessment	
Private water distribution networks risk assessments				4.3%
Council safer water publication		£55.00	£55.00	0.00%

\* Actual costs means the cost of the laboratory analysis as charged to Wiltshire Council

\*\* Maximum charge permitted by statute

#### CONTAMINATED LAND / ENVIRONMENTAL PROTECTION

The Contaminated Land Fees & Charges are discretionary

Income Type	Type of Process	2017-18 Financial Year	2018-19 Financial Year	% increase
Contaminated land search		£100 < 1 hour	£105 < 1 hour	5.0%
Contaminated land search		£140 > 1 hour	£145 > 1 hour	3.7%
Verified air quality data		£140 per year of real time or diffusion tube data	£145 per year of real time or diffusion tube data	3.6%
Public Health funerals charge (where funds in estate)		£2,100 for cremation (to include cost of funeral service)	£2,200 for cremation (to include cost of funeral service)	4.7%
Public Health funerals charge (where funds in estate) (burial )		£4,000 for burial (to include cost of funeral service)	£4,100 for burial (to include cost of funeral service)	2.5%

**PUBLIC PROTECTION PEST CONTROL**

Service Area

Director

Public Health &amp; Protection

Tracy Daszkiewicz

All Pest Control fees are discretionary

Income Type	17-18 Financial Year	18-19 Financial Year	% increase
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**Pest Control, Domestic**

Rodents for up to 3 visits	£90.00	£92.00	2.22%
Rodents for up to 3 visits - concessionary price*	£45.00	£46.00	2.22%
Rodents (additional charge per visit if required to complete existing treatment)	£26.00	£27.00	3.85%
Rodents (additional charge per visit if required to complete existing treatment) - concessionary price*	£13.00	£14.00	7.69%
Wasps	£55.00	£56.00	1.82%
Wasps - concessionary price**	£35.00	£36.00	2.86%
Wasps additional nest at same time	£10.00	£12.00	20.00%
Cluster flies including 2 loft spaces	£94.00	£99.00	5.32%
Cluster flies including 2 loft spaces - concessionary price**	£61.00	£64.00	4.92%
Cluster flies - each additional loft	£16.00	£17.00	6.25%
Fleas up to 2 bedrooms		£100.00	new
Fleas up to 2 bedrooms - concessionary price**		£65.00	new
Fleas up to 3 bedrooms	£110.00	£120.00	9.09%
Fleas up to 3 bedrooms - concessionary price**	£71.00	£78.00	9.86%
Fleas up to 4 bedrooms		£140.00	new
Fleas up to 4 bedrooms - concessionary price**		£91.00	new
Fleas over 5 bedrooms price on application			new
Carpet moths (1 bedroom)	£75.00	£80.00	6.67%
Carpet moths 2 bedrooms		£100.00	new
Carpet Moths up to 3 bedrooms	£117.00	£120.00	2.56%
Carpet Moths up to 3 bedrooms - concessionary price**	£71.00	£78.00	9.86%
Carpet Moths 4 bedrooms	£125.00	£140.00	12.00%
Carpet Moths up to 4 bedrooms - concessionary price**		£91.00	new
Carpet Moths over 5 bedrooms price on application			new
Ants up to 3 bedrooms	£110.00	£120.00	9.09%
Ants up to 3 bedrooms - concessionary price**	£71.00	£78.00	9.86%
Ants - each additional bedroom	£16.00	£20.00	25.00%
Mink and rabbits - per hour	£98.00	£98.00	0.00%
Mink and rabbits - per hour concessionary price**	£64.00	£64.00	0.00%

Squirrels (max. of 2 weeks treatment) customer to check trap	£125.00	£140.00	12.00%
Squirrels (max. of 2 weeks treatment) - customer to check trap concessionary price**	£81.00	£91.00	12.35%
<b>Squirrels per hour min 2 hours</b> (where pest control check the traps)	£98.00	£98.00	0.00%
Cockroaches (2 visits)	£220.00	£240.00	9.09%
Cockroaches (2 visits) - concessionary price**	£143.00	£156.00	9.09%
Cockroaches (additional visit)	£85.00	£90.00	5.88%
Cockroaches (additional visit) - concessionary price**	£55.00	£58.00	5.45%
Bedbugs 1 Bedroom House	£220.00	£240.00	9.09%
Bedbugs 2 Bedroom House - concessionary price**	£143.00	£156.00	9.09%
Bedbugs each additional bedroom	£85.00	£90.00	5.88%
Bedbugs each additional bedroom - concessionary price**	£55.00	£58.00	5.45%
Bedbug survey fee	£70.00	£75.00	7.14%
Bedbug survey fee - concessionary price**	£45.00	£49.00	8.89%
Advice visit fee if no treatment necessary	£35.00	£36.00	2.86%
Drain smoke test only as part of pest treatment	£25.00	£30.00	20.00%
Drain CCTV survey only as part of pest treatment	£110.00	£120.00	9.09%
Drain CCTV survey concessionary price**	£71.00	£78.00	9.86%
Visits where no material used	£60.00	£65.00	8.33%
Additional cost if invoice required		£36.00	new
End of tenancy/house purchase inspection		£40.00	new
Moles (max. of 2 weeks treatment) customer to check trap		£140.00	new
Moles (max. of 2 weeks treatment) - customer to check trap concessionary price**		£91.00	new
<b>Moles per hour min 2 hours</b> (where pest control check the traps)		£98.00	new

\* Concessionary prices apply to people receiving council tax reduction

\*\* 35% reduction for non public health pests reduced from 50% reduction

### Pest Control, Commercial

Income Type	17-18 Financial Year	18-19 Financial Year	% Increase
Rodents per hour	£98.00	£98.00	0.00%
Squirrels per hour	£98.00	£98.00	0.00%
Wasps - advance payment	£55.00	£56.00	1.82%
Wasps invoiced		£92.00	New
Multiple wasp nest in same visit	£12.00	£12.00	0.00%
Bedbugs / cockroaches per hour	£98.00	£98.00	0.00%

Insects per hour	£98.00	£98.00	0.00%
Call out fee if no treatment necessary	£45.00	£45.00	0.00%
Contract rate	£92.00	£94.00	2.17%
Invoice fee if not commercial	£35.00	£36.00	2.86%

Consumables price list	17-18 Financial year	18-19 Financial Year	% increase
Wasp trap (during treatment)	£12.00	£13.00	8.33%
Wasp trap (with survey fee)	£35.00	£40.00	14.29%
Drain stopper 4 inch (100mm)	£20.00	£21.00	5.00%
Drain stopper 4 inch (100mm) fitted	£55.00	£58.00	5.45%
Drain stopper 6 inch (150 mm)	£25.00	£26.00	4.00%
Drain stopper 6 inch (150 mm) fitted	£60.00	£63.00	5.00%
Rat Wall 4 inch fitted	£170.00	£175.00	2.94%
Rat Wall 6 inch fitted	£210.00	£215.00	2.38%
Fly spray protector	£11.00	£12.00	9.09%
Moth traps	£3.50	£4.00	14.29%
Cluster busters	£20.00	£22.00	10.00%
Odour Control - Odour Counteractant	£6.50	£6.50	0.00%
Insect identification	£12.00	£15.00	25.00%
bed bug moats	£20.00	£22.00	10.00%
bed bug tent	£110.00	£120.00	9.09%
sealing around pipes	£25.00	£25.00	0.00%
air vents small	£24.00	£24.00	0.00%
air vents medium	£27.00	£27.00	0.00%
air vents large	£30.00	£30.00	0.00%
Mole trap pack		£60.00	new

**PUBLIC PROTECTION FOOD SAFETY FEES**

Service Area  
Director

Public Health & Protection  
Tracy Daszkiewicz

All Food Safety Fees are discretionary

Income Type	17-18 Financial Year	18-19 Financial Year	% Increase
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Unfit food - voluntary surrender certificate (up to £1,000 value) *	£90.00	£95.00	5.56%
Unfit food - voluntary surrender certificate (£1,000 to £10,000) *	£110.00	£116.00	5.45%
Unfit food - voluntary surrender certificate (over £10,000) *	£125.00	£131.00	4.80%
Export Certificate (each)	£100.00	£105.00	5.00%
Food Safety Premises Endorsement for Export Certificate**	£55.00	£58.00	5.45%
Food labelling advice (per hour)		£80	New
Food Hygiene Rating System revisit charge		£165	New

*To include officer travel time and customer to arrange disposal by approved contractor
**This declaration does not attest, nor does it imply that any food products have been individually inspected and declared as safe and fit for human consumption by the competent food authority

DRAFT - NO DECISIONS TAKEN

**PUBLIC PROTECTION: WEIGHTS & MEASURES ACT & CONSUMER PROTECTION**Service Area  
DirectorPublic Health & Protection  
Tracy Daszkiewicz

The majority of these fees are statutory

<b>WEIGHTS AND MEASURES ACT 1985, SECTIONS 74, 76, 77 AND 78*</b>	<b>S = Statutory, D = Disc.</b>	<b>2017-18 Financial Year</b>	<b>2018-19 Financial Year</b>	<b>% increase</b>
<b>MEASURING INSTRUMENTS FOR LIQUID FUEL AND LUBRICANTS</b>				
First nozzle tested per site	D	£150.00	£160.00	6.67%
Each additional nozzle tested	D	£60.00	£70.00	16.67%
Equipment submitted under the Measuring Instruments (EEC Requirements) Regulations (VAT not charged) - per hour including travel time	D	£50.00	£60.00	20.00%
<b>Poisons Act</b>				
Initial Registration	S	£32.67	£32.67	0.00%
Re-registration	S	£17.22	£17.22	0.00%
Change in details	S	£8.80	£8.80	0.00%
<b>Explosives</b>				
Stores Licence (First licence application)	S	£185.00	£185.00	0.00%
Renewal of Licence	S	£86.00	£86.00	0.00%
Registration to store explosives (First Registration)	S	£109.00	£109.00	0.00%
Renewal of Registration	S	£54.00	£54.00	0.00%
Transfer of Licence or Registration	S	£36.00	£36.00	0.00%
Replacement of Licence or Registration if lost	S	£36.00	£36.00	0.00%
Supply of Adult Fireworks	S	£500.00	£500.00	0.00%
<b>Petroleum</b>				
Not exceeding 2,500 litres	S	£42.00	£42.00	0.00%
Exceeding 2,500 litres and not exceeding 50,000 litres	S	£58.00	£58.00	0.00%
Exceeding 50,000 litres	S	£120.00	£120.00	0.00%
Transfer of Licence	S	£8.00	£8.00	0.00%
Replacement of Licence	S	£20.00	£20.00	0.00%
File Search	D	£60.00	£80.00	33.33%

**Note**

\* All stampings and verifications other than listed below are to be charged at a rate of £62 per hour (including travel time). If support staff are required to effectively complete the visit, an additional charge of £37 per hour will be made.

**Trading Standards**

File search fees	D	£70	£80	14.3%
Business advice fee	D		£80	New

**Buy With Confidence Scheme**

Initial application fee 1 -5 employees *	D	£125	£125	0.0%
Initial application fee 6 - 20 employees *	D	£167	£167	0.0%
Initial application fee more than 21 employees *	D	£208	£208	0.0%
Annual fee 1 – 5 employees *	D	£250	£250	0.0%
Annual fee 6 – 20 employees *	D	£375	£375	0.0%
Annual fee more than 21 employees *	D	£500	£500	0.0%

* From 2017/18 these fees are set nationally
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**PUBLIC PROTECTION SERVICES : EMERGENCY PLANNING**

Service Area

Director

Public Health &amp; Protection

Tracy Daszkiewicz

Income Type	Charging Basis	2017/18 Financial Year	2018/19 Financial Year	% Increase
Preparation of off-site Emergency Plan for sites that are classified as Top Tier sites under the Control of Major Accident Hazards Regulations.	Per Hour	£85.00	£89.00	4.71%
Preparation of off-site Emergency Plan for sites that are classified as Top Tier sites under the Pipelines Safety Regulations 1996.	Per Hour	£85.00	£89.00	4.71%
Preparing, organising, coordinating and assisting the delivery of an exercise of the off-site plan for Top Tier COMAH sites.	Per Hour	£85.00	£89.00	4.71%
Providing advice to businesses (charge per hour)	Per Hour	£25.00	£80.00	220.00%
Charge for download of Emergency Planning related online information	Per Item	£20.00	£21.00	5.00%
Providing training (per day)	Per Day	£350.00	£368.00	5.14%

**All Emergency Planning Fees are discretionary**

Advice to businesses - suggest increase to £80 per hour to align with the other areas in Public Protection.

**TOWN & COUNTRY PLANNING (FEES FOR APPLICATIONS AND DEEMED APPLICATIONS (AMENDMENT)(ENGLAND)**

Service Area Economic Development & Planning  
 Director Tim Martienssen

**REGULATIONS 2012: FEES SET BY STATUTE, THESE HAVE BEEN APPLIED FROM NOVEMBER 2012 ONWARDS**

All fees and charges are statutory and can be accessed on the website using this link

<http://www.wiltshire.gov.uk/planningfee-sheet-2018-jan.pdf>

Income Type	Description	Details	2017-18 Financial year	2018-19 Financial year	% Increase
OUTLINE PLANNING PERMISSION	Erection of Dwellings or Buildings of any kind	The site area does not exceed 2.5 hectares Per each 0.1 hectare or part thereof	£462	£462	0.00%
		The site area exceeds 2.5 hectares Subject to a maximum fee of	£11,432 £150,000	£11,432 £150,000	0.00% 0.00%
FULL PLANNING PERMISSION (Residential Development)	Alteration of extension of Existing Dwellings (including walls, garages, fences, etc)	where application relates to one dwelling	£206	£206	0.00%
		where applications relates to 2 or more dwellings	£407	£407	0.00%
	Erection of New Dwelling or Dwellings	Under 50 Dwellings Per each dwelling	£462	£462	0.00%
		50 Dwellings and an additional £115 per dwelling over 50, subject to a maximum fee of	£22,859 £300,000	£22,859 £300,000	0.00% 0.00%
Conversion of existing Dwelling or Building into one or more separate Dwellings	Per additional dwelling created eg 1 house converted into 3 flats: 2 x £385 = £770	£462	£462	0.00%	
FULL PLANNING PERMISSION (Non-Residential Development)	Erection of Buildings other than agricultural (offices, shops, industrial, etc)	Per Gross Floor area:			
		Under 40 sq m (or no floor space created)	£234	£234	0.00%
		40-75 sq m	£462	£462	0.00%
		Over 75 sq m-3,750 sq m per each 75 sq m or part thereof	£462	£462	0.00%
	Agricultural Buildings other than Glasshouses and Polytunnels	Over 3750 sq m and an additional £115 for each 75 sq m or part thereof, in excess of 3750 sq m, subject to a maximum fee of	£22,859 £300,000	£22,859 £300,000	0.00% 0.00%
		Under 465 sq m	£96	£96	0.00%
		465 - 540 sq m	£462	£462	0.00%
		Over 540-4215 sq m and an additional £385 for each 75 sq m or part thereof in excess of 540 sq m	£462	£462	0.00%
	Agricultural Glasshouses and Polytunnels	Over 4215 sq m and an additional £115 for each 75 sq m or part thereof in excess of 4215sqm subject to a	£22,859 £300,000	£22,859 £300,000	0.00% 0.00%
		Under 465 sq m	£96	£96	0.00%
	Plant or Machinery	Over 465 sq m	£2,580	£2,580	0.00%
		Site area under 5 hectares Per each 0.1 hectare or part thereof	£462	£462	0.00%
Site area over 5 hectares and an additional £115 for each 0.1 hectare or part thereof Over 5 hectares subject to a maximum fee of (to existing uses only)		£22,859 £300,000	£22,859 £300,000	0.00% 0.00%	
Car Park or Access for single user		£234	£234	0.00%	
The carrying out of any operations connected with exploratory drilling for oil or natural gas	Site area under 7.5 hectares				
	Per each 0.1 hectare or part thereof	£508	£508	0.00%	
	Site area over 7.5 hectares and an additional £115 for each 0.1 hectare or part thereof.	£38,070	£38,070	0.00%	
	Over 7.5 hectares, subject to a maximum fee of	£300,000	£300,000	0.00%	



Winning and Working of Minerals	Site area under 15 hectares Per each 0.1 hectare or part thereof	£257	£257	0.00%
	Site area over 15 hectares and an additional £115 for each 0.1 hectare or part thereof	£38,520	£38,520	0.00%
	Over 15 hectares subject to a maximum fee of	£78,000	£78,000	0.00%
Engineering and other Operations not coming within any of the above categories	Per 0.1 hectare or part thereof of Site Area	£234	£234	0.00%
	Subject to a maximum fee of	£2,028	£2,028	0.00%
The use of land for waste disposal or for deposits after mineral extraction, or use of land for storage of minerals in the open	Site area under 15 hectares			
	Per each 0.1 hectare or part thereof	£234	£234	0.00%
	Site area over 15 hectares and an additional £115 for each 0.1 hectare or part thereof. Over 15 hectares subject to a maximum fee of	£34,934 £78,000	£34,934 £78,000	0.00% 0.00%
CHANGE OF USE land or buildings	Other than those stated in above categories	£462	£462	0.00%
RESERVED MATTERS	(To be submitted following outline permission) Charges as for FULL application	£462	£462	0.00%
Renewal of Temporary Permission	Retention of Building or works on land without compliance	£234	£234	0.00%
Removal or Variation of Condition		£234	£234	0.00%

DRAFT - NO DECISIONS TAKEN

**DEVELOPMENT SERVICES: PRE-APPLICATION FEES**

Service Area  
Director

Economic Development & Planning  
Tim Martienssen

All pre application fees are discretionary

Income Type	17-18 Financial Year	18-19 Financial Year	% Increase
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Enquiries whether planning permission is required\*

Permitted Development - Written Response	£34.70	£36.00	3.75%
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Property History searches

Full Planning history report showing all decisions based on a geographical area	£40.40	£42.00	3.96%
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Enquiries seeking pre-submission advice on residential properties\*

Household extensions alterations and improvements - per written request	£69.30	£75.00	8.23%
Listed Building Consent (LBC)	£69.30	£75.00	8.23%

Removal/variation of conditions	£69.30	£75.00	8.23%
1-9 Dwellings (25% of the planning application fee)	n/a	n/a	
•1 Residential Unit •Development of up 200 sqm floor space for commercial/ industrial/ mixed development or other uses or alterations to a commercial building where no floor space is created	£115.50	£138.60	20.00%
•2 – 4 Residential Units	£288.80	£346.56	20.00%
•5 – 9 Residential Units •Development of less than 0.5ha for residential use •Development of 200 – 1,000 sqm floor space for commercial/ industrial/ mixed development or other uses •Development of a site which is 0.2 – 1ha for other uses	£577.50	£693.00	20.00%
10 - 24 Dwellings •Development of 0.5ha – 5ha for residential/commercial/ industrial/ mixed development use •Development of 1,000 sqm for other uses •Development of a site which is 1ha for other uses	£866.25	£1,039.50	20.00%
25 + Dwellings		10% of the planning fee	

<ul style="list-style-type: none"> <li>•Development of 10,000 sqm or more of commercial/ industrial/ mixed development floor space</li> <li>•Development of more than 5ha of land for residential/commercial/ industrial/mixed development use</li> </ul>			
Erection of commercial buildings		10% of the planning fee, or £100.00, whichever is the higher	

Enquiries seeking pre-submission advice on All non residential properties \*

Non residential Listed Building Consent	£69.30	£75.00	8.23%
Advertisement per written request	£40.40	£48.00	18.81%
Less than 999m2 gross floor area	n/a	n/a	
1000-9999m2 gross floor area and local scale waste facilities	£866.30	£909.60	5.00%
Over 1000m2 gross floor area and strategic scale waste facilities - (includes initial meeting)	£1,155.00	£1,212.80	5.00%
Any new quarry or mine and any extensions to existing sites where extraction area is more than 15 hectares (includes initial meeting)	£635.30	£762.00	19.94%
All other quarry proposals	£231.00	£242.60	5.02%
Changes of use of land or buildings	£173.30	£182.00	5.02%
Additional meeting (if required and considered necessary by the officer)	n/a	n/a	

Note\*

DRAFT - NO DECISIONS TAKEN

**BUILDING CONTROL FEES & CHARGES**

Service Area  
Director

Economic Development & Planning  
Tim Martiensen

The charges outlined below have been set on the basis that the building work does not consist of or include innovative or high risk construction techniques and/or duration of the building work from commencement to completion does not exceed 12 months.

The charges have also been set on the basis that the design and building work is undertaken by a person or company that is competent to carry out the relevant design and building work. If they are not the work may incur supplementary charges.

Some alterations and extensions to existing buildings to provide or improve facilities for disabled persons are exempt from charges. For details and advice please contact us.

**All Building Control Fees and Charges are Discretionary**

Income type	2017-18 Financial Year	2018-19 Financial Year	% Increase
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New Dwellings Standard Charges

(up to 300m2) Standard Charge 1 Dwelling	£816	£816	0.00%
(up to 300m2) Standard Charge 2 Dwellings	£1,122	£1,122	0.00%
(up to 300m2) Standard Charge 3 Dwellings	£1,428	£1,428	0.00%
(up to 300m2) Standard Charge 4 Dwellings	£1,734	£1,734	0.00%
(up to 300m2) Standard Charge 5 Dwellings	£2,040	£2,040	0.00%
(up to 300m2) Standard Charge 6 Dwellings	£2,295	£2,295	0.00%
(up to 300m2) Standard Charge 7 Dwellings	£2,550	£2,550	0.00%
(up to 300m2) Standard Charge 8 Dwellings	£2,805	£2,805	0.00%
(up to 300m2) Standard Charge 9 Dwellings	£3,060	£3,060	0.00%
(up to 300m2) Standard Charge 10 Dwellings	£3,315	£3,315	0.00%

Small Domestic Buildings Extensions and Loft Conversions Standard Charges

Conversion of garage into living accommodation	£260	£260	0.00%
Garage and car ports up to 40m2	£250	£260	4.00%
Electrical Works (non Competent Persons Scheme)	£350	£370	5.71%
Garage and car ports 40m2 up to 60m2	£350	£368	5.00%
Extensions and Loft Conversions up to 10m2	£450	£475	5.56%
Extensions and Loft Conversions 10m2 up to 40m2	£550	£580	5.45%
Extensions and Loft Conversions 40m2 up to 60m2	£650	£680	4.62%
Extensions and Loft Conversions 60m2 up to 80m2	£750	£780	4.00%

Calculation of Charges for all other building work Standard Charges

Total estimated cost (£0 - £1000)	£128	£134	5.02%
Total estimated cost (£1001 - £2000)	£204	£214	5.00%
Total estimated cost (£2001 - £5000)	£255	£268	5.02%
Total estimated cost (£5001 - £10000)	£306	£306	0.00%
Total estimated cost (£10001 - £15000)	£357	£357	0.00%
Total estimated cost (£15001 - £20000)	£408	£408	0.00%
Total estimated cost (£20001 - £30000)	£510	£510	0.00%
Total estimated cost (£30001 - £40000)	£612	£612	0.00%
Total estimated cost (£40001 - £50000)	£714	£714	0.00%
Replacement Windows (dwellings only)	£122	£129	4.98%

<b>Discretionary fees</b>			
Providing a duplicate copy of a Decision Notice/ Complete Certificate/ Regularisation Certificate	£40	£42	5.00%
Researching site histories Building Control History Search report showing all decisions based on a geographical area. This will be based on a minimum charge of £45.00 for the first hour, and £45.00 per hour thereafter. This is applicable to all land searches including Minerals and Waste searches	£45	£47	5.11%
Administration fee for withdraw/cancellation of application	£50	£53	5.00%
Issuing completion certificates in connection with an archived or dormant Building Regulations application where a single site inspection is required (when a certificate has not been issued)	£60	£63	5.00%
Providing written confirmation for exemptions from the provision of the Building Regulations	£35	£37	5.14%
Formal acceptance letter for Initial Notice	n/a	£18	

VAT is included in the prices above where applicable.

Regularisation applications are charged at 130% (ie 30% above the standard charge).

For anything outside of the listings above, please contact Building Control for a quotation.

DRAFT - NO DECISIONS TAKEN

**DEVELOPMENT SERVICES: WASTE & MINERALS**

Service Area  
Director

Economic Development & Planning  
Tim Martienssen

These are statutory fees

Income Type	2017-18 Financial Year	2018-19 Financial Year	% Increase
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Fee per monitoring visit to active and mineral & landfill site	£331.00	£397.00	19.94%
Fee per monitoring visit to inactive or dormant site	£110.00	£132.00	20.00%

DRAFT - NO DECISIONS TAKEN

**HIGHWAYS STREETWORKS EXCEPT SECTION 74**

Service Area  
Director

Highways & Transport  
Parvis Khansari

Income Type	S = Statutory, D = Disc.	2017-18 Financial Year	2018-19 Financial Year	% Increase
<b><u>New Roads &amp; Street Works Act</u></b>				
Sample Inspection - per unit of inspection	S	£50.00	£50.00	0.00%
Investigatory Works 3rd party- per unit of inspection	S	£68.00	£68.00	0.00%
Defect Inspections - per unit of inspection	S	£47.50	£47.50	0.00%
Street Works Licence (Section 50) Issue of licence for new apparatus - Capitalised Fee	D	£122.00	£128.00	4.92%
Street Works Licence (Section 50) Issue of licence for new apparatus - Administration Fee	D	£127.00	£133.00	4.72%
Street Works Licence (Section 50) Issue of licence for new apparatus - Inspection Fee	S	£150.00	£150.00	0.00%
Authorisation of works on existing apparatus - Administration fee	S	£75.00	£75.00	0.00%
Authorisation of works on existing apparatus - Inspection fee	S	£150.00	£150.00	0.00%
Street Works Licence (Section 50) Issue of licence for new apparatus - Additional Inspection Fee	S	£50.00	£50.00	0.00%
Urgent Street Works Licence (Section 50) Issue of licence for new apparatus - Additional Administration Fee (less than 3 days notice)	D	£116.00	£122.00	5.17%
Street Works Licence (Section 50) Issue of retrospective licence for new apparatus - Additional Administration Fee	D	£156.00	£164.00	5.13%
		<b>2017-18 Financial</b>	<b>2018-19 Financial</b>	<b>%</b>
			<b>Year</b>	<b>Increase</b>
<b><u>Temporary Traffic Orders*</u></b>				
Road Closure & Traffic Restrictions - anything done by the local traffic authority in connection with or in consequence of the making of an order	D	£1,213.00	£1,274.00	5.03%
Emergency/Urgent Closure Notices	D	£196.00	£206.00	5.10%
Re-enactment Order	D	£439.00	£461.00	5.01%
Extension to order in place	D	£196.00	£206.00	5.10%
<b><u>Signals Switch off Costs*</u></b>				
Including hooding over	D	£589.00	£618.00	4.92%
Not including hooding over	D	£341.00	£358.00	4.99%
Charge for additional visit on same application	D	£243.00	£255.00	4.94%

DRAFT - NO DECISIONS TAKEN

**HIGHWAYS STREET WORKS: SECTION 74 FEES AND CHARGES**

Service Area  
Director

Highways & Transport  
Parvis Khansari

The maximum chargeable fees are statutory

carriageway during period of overrun		
Income Type	2017-18 Financial Year	2018-19 Financial Year
	Maximum chargeable fees applicable each subsequent day	Maximum chargeable fees applicable each subsequent day
Traffic sensitive or protected street not in road categories 2,3 or 4	£10,000	£10,000
Other Street not in road categories 2,3 or 4	£2,500	£2,500
Traffic sensitive or protected street in road category 2	£8,000	£8,000
Other Street in road category 2	£2,000	£2,000
Traffic sensitive or protected street in road category 3 or 4	£750	£750
Other Street in road category 2	£250	£250

carriageway during period of overrun

Income Type	2017-18 Financial Year	2018-19 Financial Year
Street not in road category 2,3 or 4	£2,500	£2,500
Street in road category 2	£2,000	£2,000
Street in road category 3 or 4	£250	£250



**HIGHWAYS DEVELOPMENT CONTROL: TRAFFIC COUNTS**Service Area  
DirectorHighways & Transport  
Parvis Khansari

All these Fees &amp; Charges are discretionary

Income Type	2017-18 Financial Year	2018-19 Financial Year	% Increase
Automatic Traffic Count - Standard charge	£87.00	£91.00	4.60%
Automatic Traffic Count - plus per site per week	£46.00	£48.00	4.35%
Manual Traffic Count - Standard charge plus as follows:-	£87.00	£91.00	4.60%
2013 or 2014 Traffic Count - Single site 12 hours or more	£122.00	£128.00	4.92%
2013 or 2014 Traffic Count - Cordon 12 hours	£243.00	£255.00	4.94%
2013 or 2014 Traffic Count - Cordon 3 hours (ped/cycle)	£145.00	£152.00	4.83%
2012 Traffic Count - Single site 12 hours or more	£99.00	£104.00	5.05%
2012 Traffic Count - Cordon 12 hours	£196.00	£206.00	5.10%
2012 Traffic Count - Cordon 3 hours (ped/cycle)	£99.00	£104.00	5.05%
2011 Traffic Count - Single site 12 hours or more	£99.00	£104.00	5.05%
2011 Traffic Count - Cordon 12 hours	£196.00	£206.00	5.10%
2011 Traffic Count - Cordon 3 hours (ped/cycle)	£99.00	£104.00	5.05%
2010 Traffic Count - Single site 12 hours or more	£76.00	£80.00	5.26%
2010 Traffic Count - Cordon 12 hours	£145.00	£152.00	4.83%
2010 Traffic Count - Cordon 3 hours (ped/cycle)	£76.00	£80.00	5.26%
2009 Traffic Count - Single site 12 hours or more	£76.00	£80.00	5.26%
2009 Traffic Count - Cordon 12 hours	£145.00	£152.00	4.83%
2009 Traffic Count - Cordon 3 hours (ped/cycle)	£76.00	£80.00	5.26%
Before 2009 Traffic Count - Single site 12 hours or more	£35.00	£37.00	5.71%
Before 2009 Traffic Count - Cordon 12 hours	£64.00	£67.00	4.69%
Before 2009 Traffic Count - Cordon 3 hours (ped/cycle)	£35.00	£37.00	5.71%
Trend or seasonality series (as available)	£185.00	£194.00	4.86%
Other data	Price On Application	Price On Application	

**HIGHWAY RECORDS FEES**

Service Area Highways & Transport  
 Director Parvis Khansari

All Highways Records Fees and Charges are Discretionary

Income Type	2017-18 Financial Year	2018-19 Financial Year	% Increase	Notes
Public Path Order recharges - hourly rate	£1875 administrative and advertising flat rate	£1970 administrative and advertising flat rate	5.00%	Mileage, Advertising fees, site works etc are an additional, actual cost charge.
Highways Information - hourly rate	£60.60	£63.60	4.95%	
Highways and Rights of Way - hourly rate	£82.00	£86.10	5.00%	
Public Rights of Way only - hourly rate	£41.90	£44.00	5.01%	
Common Land and Village Green - per enquiry	£21.00	£22.10	5.24%	
Highways Act 1980 S.31 Statutory declarations and deposited plans	£308 + £75.00 for each additional land parcel	£323 + £78.00 for each additional land parcel	5.00%	

DRAFT - NO DECISIONS TAKEN

**SEWAGE DISPOSAL CHARGE & PUBLIC CONVENIENCES**

Service Area Highways & Transport  
 Director Parvis Khansari

Income Type	S = Statutory, D = Disc.	2017-18 Financial Year	2018-19 Financial Year	% Increase
<u>Sewerage Disposal</u>				
Septic Tank empty up to 1,800 gallons	D	£196.40	£206.20	4.99%
<u>Public Conveniences</u>				
Use of Public Conveniences per visit	D	£0.20		-100.00%

The Council no longer run Public conveniences

DRAFT - NO DECISIONS TAKEN

**ROAD SAFETY DRIVER CYCLE TRAINING**

Service Area

Highways &amp; Transport

Director

Parvis Khansari

Income Type	S = Statutory, D = Disc.	2017-18 Financial Year	2018-19 Financial Year	% Increase
SAGE (Safer Driving with Age)	D	£46.00	£48.00	4.35%
National Driver Alertness Course	D	£194.00	£204.00	5.15%
National Standard Instructor Training (4 days)	D	£607.00	£637.00	4.94%
National Standards Refresher Course	D	£64.00	£67.00	4.69%
National Standards Bike Maintenance	D	£116.00	£122.00	5.17%
Pass Plus	D	£99.00	£104.00	5.05%
Bikeability Level 2	D	£6.00	£6.00	0.00%
Bikeability Level 3	D	£1.00	£1.00	0.00%
Scooter Skills (Primary School)	D	£2.00	£2.00	0.00%
NCP (cycling proficiency)	D	N/A	N/A	

DRAFT - NO DECISIONS TAKEN

**HIGHWAYS: SKIPS & SCAFFOLDS**

Service Area  
Director

Highways & Transport  
Parvis Khansari

Income Type	S = Statutory, D = Disc.	2017-18 Financial Year	2018-19 Financial Year	% Increase
Consideration of request to place skip, scaffold, hoarding or deposit of material on the highway: 3 working days notice given	D	£56.00	£59.00	5.36%
Consideration of request to place skip, scaffold, hoarding or deposit of material on the highway: 3 working days notice not given	D	£67.00	£70.00	4.48%

Note we are undertaking a review of this area this year, hence charges subject to change

DRAFT - NO DECISIONS TAKEN

**HOME TO SCHOOL TRANSPORT**Service Area  
DirectorHighways & Transport  
Parvis Khansari

	Proposed from September 2017	Proposed from September 2018	% Increase -Decrease
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Spare Seats (TERM)

Primary - under 3 miles per Term*	£89.00	£93.00	4.49%
Primary - over 3 miles per Term	£127.00	£133.00	4.72%
Secondary - under 3 miles per Term	£117.00	£123.00	5.13%
Secondary - over 3 miles per Term	£146.00	£153.00	4.79%
Post 16 - under 3 miles per Term	£173.00	£182.00	5.20%
Post 16 - over 3 miles per Term	£243.00	£255.00	4.94%
Lavington (Steeple Ashton) per Term	£231.00	£243.00	5.19%
Lavington (Devizes) per Term	£191.00	£201.00	5.24%

**Under 16**

Grammars	Annual	8 Inst	
Annual	£676.00	£712.00	5.33%
8 Instalments	£84.50	£89.00	5.33%

**Post 16**

## Lower Rate

Annual	£200.00	£210.00	5.00%
8 Instalments	£25.00	£26.25	5.00%

## Full Rate

Annual	£675.00	£710.00	5.19%
8 Instalments	1x87.00 7x84	8x88.75	5.48%

DRAFT - NO DECISIONS TAKEN

*Car Parking and Park & Ride charges was addressed through the parking review. Individual parking charges are not shown here*

DRAFT - NO DECISIONS TAKEN

**ENVIRONMENTAL SERVICES : LICENSING ACT**Service Area  
DirectorWaste & Environment  
Tracy Carter**LICENSING**

All of the fees and charges below are discretionary

Income Type	2017/18 Financial Year	2018/19 Financial Year	% Increase
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Licensing - Street Trading & Collections

Street and house to house collections	FREE	FREE	0.00%
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Consent Street Traders - Town Centre Traders

Annual Street Trading Consent - all days of the year including all Bank Holidays	£3,569.50	£3,748.00	5.00%
Daily Street Trading Consent - Sunday to Friday including Bank Holidays where these fall on the days included in the consent (per day)	£42.70	£44.80	4.92%
Daily Street Trading Consent - Saturday (per day)	£42.70	£44.80	4.92%
Block Street Trading Consent - events for private gain (per day)	£42.70	£44.80	4.92%
Block Street Trading Consent - where the proceeds will not be used for private gain or will go to a registered charity	No Charge	No Charge	

Consent Street Traders - All Other Traders

Annual Street Trading Consent - all days of the year including all Bank Holidays	£1,732.50	£1,819.10	5.00%
Daily Street Trading Consent - including Bank Holidays where these fall on the days included in the consent (per day)	£19.60	£20.60	5.10%
Block Street Trading Consent - events for private gain	£52.00	£54.60	5.00%
Block Street Trading Consent - where the proceeds will not be used for private gain or will go to a registered charity	No Charge	No Charge	

10% Administration Charge			
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Licensing - Motor salvage operators

Motor Salvage Operators (Registration 3 years)	£109.70	£115.20	5.01%
Motor Salvage Operators (Certified copy of register entry)	FREE	FREE	0.00%
Motor Salvage Operators (Un-Certified copy of register entry)	FREE	FREE	0.00%

**SCRAP METAL LICENCE FEES**

Site Licence (3 Years)	£606.40	£636.70	5.00%
Collectors Licence (3 Years)	£427.40	£448.80	5.01%



**ENVIRONMENTAL SERVICES : LICENSING ACT**Service Area  
DirectorWaste & Environment  
Tracy Carter**LICENSING**

All of the fees and charges below are discretionary

Income Type	2017/18 Financial Year	2018/19 Financial Year	% Increase
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Licensing - Taxi Fees

Hackney Carriage Vehicle - Initial Licence	£208.00	£218.00	4.81%
Hackney Carriage Vehicle - Annual Renewal	£196.00	£206.00	5.10%
Hackney/Private Hire Drivers - 3 year Initial Application	£253.00	£266.00	5.14%
Hackney/Private Hire Drivers - 3 year	£231.00	£243.00	5.19%
Hackney/Private Hire Drivers - 3 year - Payment Plan	£81.00	£85.00	4.94%
Private Carriage Vehicle - Initial Licence	£208.00	£218.00	4.81%
Private Carriage Vehicle - Annual Renewal	£196.00	£206.00	5.10%
Private Hire Operator - 5 year	£467.00	£490.00	4.93%
Private Hire Operator - 5 year - Payment Plan	£98.00	£103.00	5.10%
DBS check for all drivers licences	£57.50	£60.00	4.35%

DRAFT - NO DECISIONS TAKEN

**FLEET SERVICES FEES & CHARGES**Service Area  
DirectorWaste & Environment  
Tracy Carter

Income Type	S = Statutory, D = Disc.	2017-18 Financial Year	2018-19 Financial Year	% Increase
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**Fleet Services - MOTs**

Staff / services such as police / ambulances - class 4, standard car	D	£53.00	£56.00	5.66%
Staff / services such as police / ambulances - class 5, 13-16 seat minibus	D	£53.00	£56.00	5.66%
Staff / services such as police / ambulances - class 7 Good Vehicles between 3 tonnes and 3.5 tonnes	D	£53.00	£56.00	5.66%
Public - class 4, standard car	D	£53.00	£54.00	1.89%
Public - class 5, 13-16 seat minibus	D	£58.00	£59.00	1.72%
Public - class 7 Good Vehicles between 3 tonnes and 3.5 tonnes	D	£58.00	£58.00	0.00%

**Fleet Services - Other Chargeable Services Provided**

Fleet Lifting Operations & Lifting Equipment Regulations (LOLER) - per examination	D	£69.00	£72.00	4.35%
Fleet Driver Training - Minibus Driver Awareness Scheme - per person per day	D	£99.00	£104.00	5.05%
Fleet Vehicles for hire to schools, community groups and voluntary groups. Cost per vehicle per day includes insurance, excludes driver, excludes fuel	D	£76.00	£80.00	5.26%
Fleet Section 19 Permits*	S	£12.00	£12.00	0.00%

**Note\***

Under the Section 19 Permit Scheme, non-profit making organisations concerned with education, religion, social welfare, recreation and other activities of benefit to the community can transport passengers without the need to obtain a Public

**BURIAL and MEMORIAL FEES**Service Area  
DirectorWaste & Environment  
Tracy Carter**Burial and Memorial fees** [all discretionary]

<b>CHARGES apply at Bradford on Avon, Hilperton, Holt, Melksham, Trowbridge, Warminster and Westbury</b>	<b>2017-18 Financial Year</b>	<b>2018-19 Financial Year</b>	<b>% Increase</b>
<b>BURIALS</b>			
Burial of Body [optimised depth decided by cemetery team]	£767.00	£805.00	4.95%
Burial of Body [non resident in Wiltshire Council area DOUBLE FEE]	£1,534.00	£1,611.00	5.02%
Burial of Body - Single Depth			
Burial of Body - Double Depth			
Burial of Body - Triple Depth			
Burial of child aged 15 years and under [No Charge]	£0.00	£0.00	
Grave Purchase - Exclusive Right of Burial 40 year term	£688.00	£722.00	4.94%
Grave Purchase - Exclusive Right of Burial 40 year term - child under 15 years	£347.00	£364.00	4.90%
Renewal of Exclusive Right of Burial - 10 year term	£148.00	£155.00	4.73%
<b>ASHES</b>			
Burial or pouring of ashes (cremated remains)	£260.00	£273.00	5.00%
Burial or pouring of ashes (cremated remains) [non resident in Wiltshire Council area DOUBLE FEE]	£520.00	£546.00	5.00%
Burial of ashes of child under 15 years [No Charge]	£0.00	£0.00	
Ashes plot purchase - Exclusive Right of Burial 40 year term	£347.00	£364.00	4.90%
Ashes plot purchase - Exclusive Right of Burial 40 year term - child aged 15 and under	£174.00	£183.00	5.17%
Renewal of Exclusive Right of Burial - 10 year term	£87.00	£91.00	4.60%
<b>MEMORIAL CHARGES</b>			
Headstone or Memorial Vase on a base (including initial inscription)	£207.00	£217.00	4.83%
Flat stone or tablet (including initial inscription)	£207.00	£217.00	4.83%
Kerb, border or cover stone (including initial inscription)	£327.00	£343.00	4.89%
Kerb, border or cover stone - child's grave (including initial inscription)	£336.00	£353.00	5.06%
Additional inscription to existing memorial	£93.00	£98.00	5.38%
Replacement Memorial (like for like - otherwise charged as per new memorial)	£93.00	£98.00	5.38%
Concrete base for bench	P.o.A	P.o.A	
<b>ADDITIONAL CHARGES</b>			
Use of chapel - Bradford on Avon, Trowbridge or Westbury	£133.00	£140.00	5.26%
Information from burial records	£35.00	£37.00	5.71%

**SHOPMOBILITY, MARKETS, EVENTS & ENFORCEMENT FEES & CHARGES**

Service Area

Waste &amp; Environment

Director

Tracy Carter

All these fees and charges are discretionary

Description	2017 - 18 Financial Year	2018 - 19 Financial Year	% Increase
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**GENERAL MARKETS**

Continental Markets per day	£231.00	£242.60	5.02%
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Daily Market Charges

Devizes, Marlborough - per metre	£7.50	£7.90	5.33%
Devizes, Marlborough - per vehicle	£5.30	£5.60	5.66%
Devizes Outdoor - electricity	£2.30	£2.40	4.35%
BoA, Warminster - per metre	£7.50	£7.90	5.33%
Corsham, Melksham, Amesbury, Calne, Wilton - per metre	£5.00	£5.00	0.00%
Chippenham (Saturday) - per metre	£8.60	£9.00	4.65%
Chippenham (Friday) - per metre	£7.50	£7.90	5.33%
Trowbridge - per metre	£7.50	£7.90	5.33%

Note: Minimum charge is based on 3 metres

Shambles Indoor Market, Devizes (all daily charges - except business units)

Standard, Per Bay (except Friday)	£28.40	£29.80	4.93%
Standard, Electricity Charge	£2.30	£2.40	4.35%
Standard, Vehicle Charge	£5.30	£5.60	5.66%
Antiques, Per Bay	£27.80	£29.20	5.04%
Antiques, Electricity Charge	£2.30	£2.40	4.35%
Friday Market charge per bay	£11.70	£12.30	5.13%
Hire Rate, Summer - per day	£66.80	£70.10	4.94%
Hire Rate, Winter - per day	£82.40	£86.50	4.98%
Single Business Unit (Per week)	£84.00	£88.20	5.00%
Single Business Unit Introductory Rate (Min 12mths)	£60.00	£63.00	5.00%
Double Business Unit (Per week)	£157.50	£165.40	5.02%
Double Business Unit Introductory Rate (Min 12mth)	£112.50	£119.00	5.77%

**FARMERS MARKET CHARGE**

Daily Charge (Up to 5 stalls)	£27.00	£28.40	5.19%
Daily Charge (Over 5 stalls - Under 15 stalls)	£54.10	£56.80	4.99%
Daily Charge (15 stalls and over)	£81.10	£85.20	5.06%

**COMMUNITY MARKET CHARGE**

Daily Charge (Up to 5 stalls)	£27.00	£28.40	5.19%
Daily Charge (Over 5 stalls - Under 15 stalls)	£54.10	£56.80	4.99%
Daily Charge (15 stalls and over)	£81.10	£85.20	5.06%

**EVENTS**

Use of Council Land per day	£231.00	£242.60	5.02%
Administration Fee	£26.30	£27.60	4.94%

**ENFORCEMENT**

Vehicle Access - dropped kerb fee	£127.10	£133.50	5.04%
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**STREET TRADING CONSENT**Town Traders

Annual Street Trading Consent - all days of the year, including Bank Holidays	£3,407	£3,577.70	5.00%
Daily Street Trading Consent - All days of the week, including Bank Holidays where these fall on the days included in the consent.	£42.70	£44.80	4.92%
Block Street Trading Consent	£231.00	£242.60	5.02%

All other Traders

Annual Street Trading Consent - all days of the year, including Bank Holidays	£1,733	£1,819.10	5.00%
Daily Street Trading Consent - All days of the week, including Bank Holidays	£19.60	£20.60	5.10%
Block Street Trading Consent	£231.00	£242.60	5.02%

10% Administration Charge			
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**SCRAP METAL LICENCE FEES**

Site Licence (3 Years)	£577.50	£606.40	5.00%
Collectors Licence (3 Years)	£404.30	£424.50	5.00%

**ALLOTMENTS FEES & CHARGES**

Service Area  
Director

Waste & Environment  
Tracy Carter

Allotments fees and charges are discretionary

Income Type	2017-18 Financial Year	2018-19 Financial Year	% Increase
Deposit (refundable at end of tenancy, less costs for repairs/clearance etc)	£57.80	£60.70	5.02%
Minimum Charge	£30.30	£31.80	4.95%

DRAFT - NO DECISIONS TAKEN

**DOG WARDEN**Service Area  
DirectorWaste & Environment  
Tracy Carter**All Dog Warden Fees are Discretionary**Dog Warden / Animal Welfare

<b>Income Type</b>	<b>2017/18 Financial Year</b>	<b>2018/19 Financial Year</b>	<b>% Increase</b>
Stray Dog Administration Fee	£19.00	£20.00	5.26%
Kennel Charge (1 Day)	Nil	Nil	0.00%
Kennel Charge (2 Days)	£19.00	£20.00	5.26%
Kennel Charge (3 Days)	£37.00	£39.00	5.41%
Kennel Charge (4 Days)	£56.00	£59.00	5.36%
Kennel Charge (5 Days)	£72.00	£76.00	5.56%
Kennel Charge (6 Days)	£91.00	£96.00	5.49%
Kennel Charge (7 Days)	£109.00	£114.00	4.59%
Kennel Charge (8 Days)	£128.00	£134.00	4.69%

DRAFT - NO DECISIONS TAKEN

**Housing & Commercial Development**Service Area  
DirectorHousing & Commercial Development  
Vacant

All non HRA Housing fees and charges are discretionary

Income Type	2017-18 Financial Year	2018-19 Financial Year	% Increase
Rent per traveller pitch per week (old site)	£56.23	£58.48	3.99%
Rent per traveller pitch per week (new site, old tenant)	£72.96	£81.68	11.95%
Rent per traveller pitch per week (new site, new tenant)	£84.12	£87.48	3.99%
Service charge per week Thingley Site	£3.91	£4.30	10.09%
Service charge per week Fair Haven Site	£1.37	£1.50	9.89%
Service charge per week Lode Hill site	£2.45	£2.69	9.95%
Service charge per week Oak Tree Field site	£3.09	£3.40	10.14%
Service charge per week Dairy House site	£1.75	£1.93	10.07%

Kingsbury Hostel

Flats and Crash Pads	£86.50	£90.80	4.97%
Bungalow now x 3 as room rather than one unit	£108.80	£114.20	4.96%

Note

Increased private sector leasing rentals up to a maximum of 5% due to many properties already being at the local Housing Allowance level.

DRAFT - NO DECISIONS TAKEN



**LIBRARIES: SUMMARY OF FEES & CHARGES**Service Area  
DirectorLibraries, Heritage & Arts  
Laurie Bell

Libraries fees and charges are discretionary

Income Type	Charge applied from 1 Jan 2017	Charge applied from 1 Jan 2018	% Increase
Membership card replacement (adult)	£1.40	£1.50	7.14%
Membership card replacement (child)	£0.70	£0.75	7.14%
Reservations (adult stock per item)	£0.90	£0.90	0.00%
Out of county charge per item (external reservation) for photocopies from serials +10 per sheet	£2.50	£2.65	6.00%
Out of county charge per item (external reservation) for books	£5.10	£5.10	0.00%
Renewal fee for BLDSC items only	£5.00	£5.00	0.00%
Damaged or lost stock admin fee	£2.40	£2.60	8.33%
Superficial damage (not applicable to children's board books)	£0.80	£0.85	6.25%
Overdue charge per day library is open (adult books/music)	£0.20	£0.21	5.00%
Overdue Children's books and children's audio books	£0.03	£0.03	0.00%
Adult audio books hire fee	£1.90	£1.90	0.00%
Adult audio books 12 months subscription	£50.00	£55.00	10.00%
Playstation2 & Wii games hire fee (per week)	Remove	Remove	
CDs hire fee per week	Remove	Remove	
Language courses hire fee	£3.20	£3.20	0.00%
DVDs hire fee per week	£1.90	£1.90	0.00%
DVD Gold and Blu-Ray hire fee per week	£3.20	£3.20	0.00%
Chamber music per set	£6.00	£7.00	16.67%
Orchestral sets	£30.00	£32.00	6.67%
Vocal sets per copy (larger works £1 per copy)	£1.00	£1.25	25.00%
String sets and band sets per set	£17.50	£18.50	5.71%
Playset per set (full sets)	£8.00	£9.00	12.50%
One act plays and sketch sets	£4.00	£4.50	12.50%
Music and play sets late return per set	£30.00	£32.00	6.67%
Single copies of music or play sets late return	£0.20	£0.21	5.00%
Hire of meeting rooms - concessionary charge non-profit organisations (per hour)	£8.50	£8.50	0.00%

Use of library space by other than non-profit organisations using IT facilities (per half day or less) Charges now made by the hour, based on size of room without ICT facilities	Small £12.50; Medium £20; Large £32	Small £12.50; Medium £20; Large £32	
Use of library ICT facilities by colleges etc (per half day or less)	£38.00	£40.00	5.26%
Exhibitions - Salisbury library main gallery (per week)	£105.00	£110.00	4.76%
Salisbury Young/Creasey Galleries (per week)	£77.00	£81.00	5.19%
Salisbury Portico gallery (per week)	£102.00	£106.50	4.41%
Salisbury workshops (per day)	£18.00	£20.00	11.11%
Other libraries - exhibitions in meeting rooms (per week)	£51.50	£55.00	6.80%
Other libraries - exhibitions elsewhere in building (per week)	£38.50	£45.00	16.88%
Exhibition previews	£33.00	£40.00	21.21%
Photocopies (per A4 copy)	£0.10	£0.10	0.00%
Photocopies (per A3 copy)	£0.10	£0.10	0.00%
Screen prints from computer terminals - black and white (per copy)	£0.10	£0.10	0.00%
Screen prints from computer terminals - colour where facility available (per copy)	£1.00	£1.00	0.00%
Prints from Microforms per single copy A4	£1.30	£1.30	0.00%
Prints from Microforms per single copy A3	£1.90	£1.90	0.00%
Sending faxes per sheet (UK)	£1.40	£1.50	7.14%
Sending faxes per sheet (European)	£2.70	£2.80	3.70%
Sending faxes per sheet (rest of the world)	£3.90	£4.15	6.41%
Completing questionnaires (no relevance to Wiltshire Libraries & Heritage)	£70.00	£73.00	4.29%
Completing questionnaires if relevant	£37.50	£39.50	5.33%
Consultancy fees/parcel carrying on Wiltshire Library vans per parcel	£45.00	£55.00	22.22%
Research - first 30 minutes free subsequent research on same topic per 30 minutes	£37.50	£39.50	5.33%

## HERITAGE SERVICES: SUMMARY OF FEES & CHARGES

Service Area

Director

Libraries, Heritage & Arts

Laurie Bell

Income Type	2017-18 Financial	2018-19 Financial Year	% Increase
Photocopies A3 black & white	£0.70	£0.80	14.29%
Photocopies A4 black & white	£0.55	£0.60	9.09%
Photocopies A3 colour	£1.50	£1.60	6.67%
Photocopies A4 colour	£1.00	£1.10	10.00%
Computer screen prints black/greyscale	£0.20	£0.25	25.00%
Computer screen prints colour	£0.60	£0.70	16.67%
Prints from Microforms A4	£0.90	£1.00	11.11%
Prints from Microforms A3	£1.40	£1.50	7.14%
Cost of prints made by staff A4	£2.00	£2.40	20.00%
Cost of prints made by staff A3	£2.50	£3.00	20.00%
Sale of duplicate microfiche (per fiche)	£2.70	£3.30	22.22%
Archive Certificates - Marriages *	£10.00	£10.00	0.00%
Archive Certificates - Baptisms *	£12.00	£12.00	0.00%
Photographs - 1 digital image emailed	£6.00	£7.00	16.67%
Photographs - saved to CD	£6.50	£7.00	7.69%
Digital image printed on A4 photographic paper	£7.50	£7.90	5.33%
Digital image printed on 6" x 4" photographic paper	£5.00	£7.00	40.00%
Reproduction Fee minimum by neogtiation	£30.00	£35.00	16.67%
UK and World rights, minimum by negotiation	£65.00	£80.00	23.08%
Moving images - reproduction and use	by neogtiation	by negotiation	by neogtiation
Facility fee for filming & location work - by negotiation, minimum	£100.00	£130.00	30.00%
Membership card replacement	£1.20	£1.50	25.00%
Damaged Stock - hardback	£22.00	£25.00	13.64%
Damaged Stock - paperback	£12.00	£12.50	4.17%
Research Fee - 1/2 hour	£15.00	£16.00	6.67%
Research Fee - hour	£30.00	£32.00	6.67%
Photography by customers - daily fee	£8.50	£8.50	0.00%
Photography by customers - weekly fee	£35.00	£35.00	0.00%
Photography by customers - annual fee	£100.00	£100.00	0.00%
Photography by customers - half year fee	£55.00	£55.00	0.00%
Scanning and e-mailing text per page (minimum £7.00)	£1.00	£1.20	20.00%
External talks (one speaker)	by neogtiation	by neogtiation	by neogtiation
Single WSHC lecture ticket (no concessions)	£3.50	£4.00	14.29%
Minimum charge for sending items by post	£7.00	£8.00	14.29%
Minimum charge premium service for scanning and emailing documents in one day	£11.55	£12.20	5.63%
Conservation and Museums Advisory rates as follows:			
Conservation (archives and objects):			
• work for fee paying clients £35 per hour	£40.00	£40.00	0.00%
Archaeology:			
• £60 an hour for a commercial HER enquiry	£100.00	£100.00	0.00%
• £150 for Higher Level Stewardship consultation, (this cost is set at a nationally agreed level by Natural England)	£150.00	Variable	variable

\* = Fixed charges from Diocese

**STREET NAMING & NUMBERING**

Service Area  
Director

Corporate Services & Digital  
Robin Townsend

Street Naming & Numbering fees and charges are discretionary

Income Type	2017/18 Financial Year	2018/19 Financial Year	% Increase
House Naming / Renaming	£60.60	£63.60	4.95%
New Developments - first address	£133.40	£140.10	5.02%
New Developments - each additional address	£48.50	£50.90	4.95%

DRAFT - NO DECISIONS TAKEN

**DEVELOPMENT SERVICES: LAND CHARGES**Service Area  
DirectorLegal & Democratic  
Ian Gibbons

All Land Charges Fees and Charges are Discretionary

Income type	17-18 Financial Year	18-19 Financial Year	% Increase
Standard Official Search (LLC1 and Part 1 Con 29)	£144.40	£151.60	4.99%
Official Certificate of Search (Form LLC1 only)	£30.00	£31.50	5.00%
<u>Enquiries of Local Authority - Form Con 29</u>			
Part 1 Enquiries - one parcel of land	£115.50	£121.30	5.02%
Part 2 Optional enquiries (each)	£17.90	£18.80	5.03%
Each additional solicitor's own enquiry	£24.30	£25.50	4.94%
Additional parcels of land (each)	£13.90	£14.60	5.04%
Copy of search	£24.30	£25.50	4.94%
Copy of Documents - per sheet	£0.10	£0.10	0.00%

DRAFT - NO DECISIONS TAKEN

**REGISTRATION: SUMMARY OF FEES & CHARGES**

Service Area  
Director

Legal & Democratic  
Ian Gibbons

	<b>S = Statutory, D = Discret'y.</b>	<b>2017-2018 Finan</b>	<b>2018-2019 Financial Year</b>	<b>% Increase</b>
<b>Service</b>				
Notice of Marriage and Civil Partnership	S	£35.00	£35.00	0.00%
Reservation Fee for Marriage, Civil Partnership, Naming or Renewal of Vows Ceremony	D	£40.00	£42.00	0.00%
Marriage or Civil Partnership in The Register Office - Stat ceremony	S	£46.00	£46.00	0.00%
Marriage/Civil Partnership Ceremony in small registration office ceremony room max 40 Mon - Thu	D	£150.00	£180.00	20.00%
Marriage/Civil Partnership Ceremony in small registration office ceremony room (40) Friday	D	£175.00	£200.00	14.29%
Marriage/Civil Partnership Ceremony in small registration office ceremony room (40) Sat	D	£200.00	£250.00	25.00%
Marriage/Civil Partnership Ceremony in large Registration Office ceremony room (60-70) Mon - Thu	D	£200.00	£230.00	15.00%
Marriage/Civil Partnership Ceremony in large Registration Office ceremony room (60-70), Fri	D	£220.00	£250.00	13.64%
Marriage/Civil Partnership Ceremony in large Registration Office ceremony room (60-70), Sat	D	£250.00	£275.00	10.00%
Marriage/Civil Partnership in an Approved Venue Monday to Friday	D	£430.00	£430.00	0.00%
Marriage/Civil Partnership in an Approved Venue Saturday	D	£450.00	£450.00	0.00%
Marriage/Civil Partnership in an Approved Venue Sunday	D	£480.00	£480.00	0.00%
Marriage/Civil Partnership in an Approved Venue Bank Holiday	D	£500.00	£500.00	0.00%
Combination ceremony package includes small stat ceremony, 2nd celebratory ceremony & inspection fee	S & D	£800.00	£900.00	12.50%
Register Marriage in a Registered Building	S	£86	£86	0.00%
Civil Partnership Registration only in The Register Office	S	£46.00	£46.00	0.00%
Conversion of Civil Partnership to Marriage	S	£45.00	£45.00	0.00%
Conversion of Civil Partnership to Marriage - 2 stage procedure - fee for 1st stage checking documents	S	£27	£27	0.00%
Conversion of Civil Partnership to Marriage - Registration only in an Approved Venue Mon to Friday	S & D	£150	£150.00	0.00%
Conversion of Civil Partnership to Marriage - Registration only in an Approved Venue Saturday		£175	£175.00	0.00%
Conversion of Civil Partnership to Marriage - Registration only in an Approved Venue Sunday		£200	£200.00	0.00%

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Conversion of Civil Partnership to Marriage - Registration only in an Approved Venue Bank Holiday		£250	£250.00	0.00%
Licence for Approved Premises for Marriage or Civil Partnership includes naming and celebration of marriage (formerly renewal of vows) ceremonies (valid for 3 years)	D	£1,650.00	£1,650.00	0.00%
Licence For Religious Buildings to be Approved Premises for Civil Partnership Registrations	D	£1,650.00	£1,650.00	0.00%
Single inspection fee for Non-licensed venues hosting combination ceremonies	D	£60.00	£60.00	0.00%
Fee for Request to Review Decision regarding Approved Venue/Religious Building Licence	D	£250.00	£250.00	0.00%
Welcoming Ceremony (Naming) or Celebration of Marriage or CP ceremony at a Registration Office Mon to Fri	D	£225.00	£230.00	2.22%
Welcoming Ceremony (Naming) or Celebration of Marriage or CP ceremony at a Registration Office Sat	D	£225.00	£275.00	22.22%
Welcoming Ceremony (Naming) or Celebration of Marriage or CP ceremony in an Approved Venue Mon to Fri	D	£250.00	£430.00	72.00%
Welcoming Ceremony (Naming) or Celebration of Marriage or CP ceremony in an Approved Venue Saturday	D	£270.00	£450.00	66.67%
Welcoming Ceremony (Naming) or Celebration of Marriage/CP ceremony in an Approved Venue Sun	D	£300.00	£480.00	60.00%
Certificate for Birth, Death, Marriage or Civil Partnership on day of event	S	£4.00	£4.00	0.00%
Certificate for Birth, Death or Marriage issued by Registrar - register still open	S	£7.00	£7.00	0.00%
Certificate for Birth, Death, Marriage or Civil Partnership issued by Superintendent Registrar - register closed	S	£10.00	£10.00	0.00%
Postage & admin of certificates to client	D	£2.00	£4.00	100.00%
Express Certificate Fee includes statutory fee Mon - Fri	D	£25.00	£25.00	0.00%
While U Wait Certificate Fee Tue - Fri	D	£30.00	£30.00	0.00%
Private Citizenship Ceremony Mon - Thu up to 2 adults and 2 children	D	£120.00	£120.00	0.00%
Private Citizenship Ceremony Friday up to 2 adults and 2 children	D	£150.00	£150.00	0.00%
Nationality Checking Service - Adult	D	£65.00	£70.00	7.69%
Nationality Checking Service - Child	D	£35.00	£35.00	0.00%
Nationality Checking Service - additional appointment	D	£65.00	£70.00	7.69%
JCAP	D	£15.00	£15.00	0.00%
Proof of Life certification	D	£10.00	£10.00	0.00%

Notes

**Statutory Fees set by the General Register Office and approved by the Treasury.**

**All registration service fees set by the Council are benchmarked against ten neighbouring authorities.**

\*Dependent upon package chosen which can include rehearsal and Bank Holiday ceremonies

**FOOD HYGIENE TRAINING COURSES: FEES & CHARGES**

Service Area  
Director

Human Resources & Org Development  
Joanne Pitt

The organisational learning & development fees are all discretionary

Income Type	2017-18 Financial Year	2018-19 Financial Year	% Increase - Decrease
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Paediatric First Aid	£75.00	£100.00	33.33%
Paediatric First Aid (group of 8-15 at client venue)	£450.00	£700.00	55.56%

DRAFT - NO DECISIONS TAKEN



**WASTE MANAGEMENT**Service Area  
DirectorWaste & Environment  
Tracy Carter

All Waste Management Fees and Charges are discretionary

Income Type	2017-18 Financial Year	2018-19 Financial Year	% Increase
<b>Garden Waste Bin</b>			
bin**	£44.00	£48.00	9.09%

<b>Bulky Household Waste Collection</b>			
Charge per item	£12.33	£23.00	86.54%
1 to 4 items Full Price	NA	NA	
1 to 4 items Discounted Charge*	NA	NA	
5 to 8 items Full Price	NA	NA	
5 to 8 items Discounted Charge*	NA	NA	
9 to 12 items Full Price	NA	NA	
9 to 12 items Discounted Charge*	NA	NA	

Income Type	Year	2017-18 Financial Year	% Increase
<b>HRC Permits for VCSE organisations (re-use)</b>			
<b>VCSE Permits</b>			
6 visits	£46.20	£48.51	5.00%
12 visits	£73.50	£77.18	5.01%

<b>Food Waste Digesters</b>			
Food Waste Digester	£42.00	£48.00	14.29%

Note\*

A 50% discount applies to those residents in receipt of means tested benefit

Please note that charges applied in respect of domestic waste (garden waste bins and bulky household waste collections) are non-business for VAT purposes. Following a ruling from HM Revenues & Customs, other chargeable waste collections provided by Wiltshire Council are also currently outside of the scope of VAT.

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**Wiltshire Council**

**Council**

**20 February 2018**

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**Notice of Motion No. 6 – Scaling up Shared Lives in Wiltshire**

**From Councillors Brian Matthew and Gordon King**

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“This motion calls for a feasibility assessment of the potential for the scaling up of Wiltshire Council ‘Shared Lives’ programme to help meet Wiltshire’s adult social care needs.

Currently Wiltshire Council’s ‘Shared Lives’ Programme is assisting around 23 service users providing them with an alternative to traditional residential care.

In other local Authority areas, such as Cornwall, Devon, North Somerset, East Sussex and elsewhere, much larger numbers of service users are being assisted by their respective ‘Shared Lives’ programmes.

The benefits for the service users of the programme, have been shown to be a better more fulfilling personal life experience, and for the carers, a rewarding occupation is on offer.

Shared Lives carers once assessed and trained can take up to a maximum of three service users per home, subject to approval. With costs per service user on the Shared Lives Programme in the region of £360 per week per person this suggests that considerable savings could be made by Wiltshire Council.

The assessment would examine the potential to achieve such cost savings, and if proved feasible, develop a roll out plan for the scaling up of the ‘Shared Lives’ programme across Wiltshire in a timely manner.”

## **Officer Briefing Note:**

Shared Lives operates on a national basis with around 150 schemes across the country. Shared Lives arrangements are arranged and monitored by a registered Shared Lives scheme, whose role includes assessing the ongoing suitability and safety of the Shared Lives carer's home and accommodation provided to the person living in the Shared Lives arrangement; carrying out DBS checks (Disclosure and Barring Service) on the Shared Lives carer; and ensuring the property meets fire, electrical and gas safety regulations.

Shared Lives schemes are responsible for recruiting, training and approving Shared Lives carers. Shared Lives schemes are also responsible for "matching"; the process by which Shared Lives carers and people who use Shared Lives services are matched for compatibility, which is the foundation of a successful and mutually beneficial Shared Lives arrangement.

The shared lives scheme in Wiltshire has been established for over 30 years and is a CQC registered service that provides care or support to people who are unable to live in a home of their own, but who live alongside other people in a family-like setting. Currently there are 27 people in Shared Lives Schemes in Wiltshire at a total cost of around £635k per annum.

The service was inspected by CQC in September 2017 and rated good. Feedback of those people that use the service was positive with people saying that they felt safe living with their shared lives carers and the carers were always there to help them.

A key part of the scheme is the Shared Lives Carers who come from all different backgrounds and are able to offer care and support in their own homes.

It is a cost-effective service that forms part of the accommodation options for people with Learning Disabilities in Wiltshire.

We are keen to expand the scheme as part of a wider Accommodation Pathway for people with Learning Disabilities that promotes independence. This will ensure that there is a range of options available for people who require accommodation based care and support and alternatives to Residential Care.

As part of this Pathway we are also exploring options for Extra Care for people with learning disabilities; as more people with learning disabilities are having longer lives, it is important that we ensure that we have appropriate accommodation options for them, like the rest of the population.

**Wiltshire Council**

**Council**

**20 February 2018**

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## **Councillor Questions Update**

### **Questions Received**

1. A total of 2 questions from Councillors have been received since the last meeting of Full Council on 17 October 2017.
2. Details of questions submitted are shown at Appendix 1. Both questions were received ahead of the deadline for receipt of written responses, which are included at Appendix 2.
3. The Chairman will go through the questions and responses and, as is customary, take them as read and giving the questioner an opportunity to ask one relevant supplementary question for each question submitted. In accordance with Paragraph 58 of Part 4 of the Constitution members were requested to submit their questions in priority order.

### **Proposal**

4. To receive the questions as detailed.

**Kieran Elliott, Senior Democratic Services Officer**

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Appendix 1 - Councillor Questions Summary

Appendix 2 - Questions and Responses

## Appendix 1 - Councillor Submitted Questions Summary

Questions for Council (attached at Appendix 2)

<b>Ref</b>	<b>Questioner</b>	<b>Date Received</b>	<b>Written or Verbal</b>	<b>Subject</b>	<b>Cabinet Member</b>
18-01	Cllr Ian Thorn	02/02/18	Written	Grove Youth Centre	Cllr Toby Sturgis
18-02	Cllr Ian Thorn	02/02/18	Written	CIL Projects in Calne	Cllr Toby Sturgis

## Appendix 2

**Wiltshire Council**

**Council**

**20 February 2018**

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**Councillor Ian Thorn, Calne Central Division**

**To Councillor Toby Sturgis, Cabinet Member for Spatial Planning,  
Development Management and Property**

### **Question (18-01)**

Can the Cabinet Member confirm that any bid from the community to run the Grove Youth Centre in Calne will be considered by the Cabinet?

### **Response**

Any business plan will be considered by the Cabinet Member for Spatial Planning, Development Management and Property.

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**Wiltshire Council**

**Council**

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**Councillor Ian Thorn, Calne Central Division**

**To Councillor Toby Sturgis, Cabinet Member for Spatial Planning,  
Development Management and Property**

**Question (18-02)**

Can the cabinet member confirm that:

- a) There is a list of priority projects funded or to be funded by CIL?
- b) How many projects in the Calne Community Area are on the list?
- c) What criteria is used to rank projects?
- d) What are you doing to identify projects in the Calne area for inclusion?

**Response**

- a) The Council's Regulation 123 List sets out projects that Wiltshire Council may fund through CIL. The list was adopted in September 2016.
- b) There are two projects on the list in the Calne Community Area. John Bentley School and Calne Leisure Centre.
- c) Projects are not ranked on list.
- d) Agenda Item 39 of Cabinet 14th March sets out the process for prioritising, reviewing and updating the Regulation123 list.

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